

TRiO McNair Program Director  
Old Dominion University

Direct Link: <https://www.AcademicKeys.com/r?job=233517>

Downloaded On: May. 8, 2024 6:00am

Posted Mar. 26, 2024, set to expire Oct. 31, 2024

**Job Title** TRiO McNair Program Director  
**Department** ODU TRIO MCNAIR  
**Institution** Old Dominion University  
Norfolk, Virginia

**Date Posted** Mar. 26, 2024

**Application Deadline** Open until filled  
**Position Start Date** Available immediately

**Job Categories** Director/Manager

**Academic Field(s)** Graduate Education  
Academic Affairs

**Job Website** <https://jobs.odu.edu/postings/20621>

**Apply By Email**

**Job Description**

The Director of the Ronald E. McNair Post Baccalaureate Achievement program is responsible for the management, administration, implementation, and evaluation of the university's TRIO McNair grant. This includes leading and directing program staff and student participants. The Director provides oversight to each aspect of the program: grant-writing, budget, personnel, marketing, recruitment and retention of qualified student participants, programs, services, meeting grant objectives, and reporting.

**Minimum Qualifications**

- **Master's degree required** in higher education administration, student development, counseling, social work, or STEM-related field from an accredited college or university.
- Considerable experience in staff supervision, budget management, program development and evaluation, reporting, and compliance with federal regulations.

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- Experience in collegiate administration, teaching, scholarly activities, developing research materials, or working with academic support programs to promote graduate school enrollment and doctoral degree attainment.
- Knowledge of academic programs, research, and scholarly activities.
- Demonstrated ability to effectively plan, organize, and direct programs and operations.
- Ability to establish and maintain effective working relationships with students and faculty from various racial and ethnic groups and underrepresented populations.
- Knowledge of barriers and challenges to postsecondary education faced by underrepresented college students.
- Experience working with academic support programs to promote graduate school enrollment, including knowledge of graduate school application, admission, and funding processes.

**Preferred Qualifications**

- Doctorate degree preferred in higher education administration, student development, counseling, social work, or STEM-related field from an accredited college or university.
- Experience in designing and implementing Federal TRiO programs or similar educational opportunity programs.
- Experience advising, planning, and coordinating services for underrepresented college students.
- Knowledge of TRiO or other higher education academic programs, support services, and effective practices supporting student recruitment, retention, and development.

**Contact Information**

Please reference AcademicKeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**