

Chief Online Learning Officer and Dean  
Stevens Institute of Technology

Direct Link: <https://www.AcademicKeys.com/r?job=232622>

Downloaded On: May. 9, 2024 9:37am

Posted Mar. 8, 2024, set to expire Jul. 12, 2024

**Job Title** Chief Online Learning Officer and Dean  
**Department** College of Online and Professional Education  
**Institution** Stevens Institute of Technology  
Hoboken, New Jersey

**Date Posted** Mar. 8, 2024

**Application Deadline** Open until filled

**Position Start Date** Available immediately

**Job Categories** Dean

**Academic Field(s)** Continuing Education/Distance Learning

**Job Website** [https://stevens.wd5.myworkdayjobs.com/External/job/Hoboken-NJ---Main-Campus/Chief-Online-Learning-Officer-and-Dean-for-the-College-of-Online-and-Professional-Education\\_RQ27870](https://stevens.wd5.myworkdayjobs.com/External/job/Hoboken-NJ---Main-Campus/Chief-Online-Learning-Officer-and-Dean-for-the-College-of-Online-and-Professional-Education_RQ27870)

**Apply By Email**

**Job Description**

## Job Description

**Chief Online Learning Officer and Dean for the College of Online and Professional Education**

## Position Overview

The Chief Online Learning Officer and Dean of the College of Online and Professional Education serves as the Chief Executive Officer of the College and will be responsible for building and ensuring the success in the College's online programmatic and teaching enterprise. The Dean will lead the

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College in developing a strong academic foundation by pursuing rigorous academic standards as well as excellence in curricula, students, and faculty. The Dean must be a collaborative leader with a distinguished record of accomplishment in adult education, online education and professional studies and corporate program development. The candidate must possess high operational capabilities and exceptional relationship management skills.

The Chief Online Learning Officer and Dean for the College of Online and Professional Education will report to the Senior Vice President for Academic Affairs and Provost with a dotted line to the Academic Oversight Committee (AOC) representing the four schools.

### **Responsibilities:**

- Establish an inclusive vision for the College.
- Expand and promote the reputation and visibility of the newly formed College.
- Strengthen and develop external relationships, including corporate partners.
- Grow graduate enrollment.
- Measure and analyze the impact of operations for continuous improvement.
- Prepare, recommend, and administer the budget for the College, and remain informed on sources of income, especially federal and state aid, to support it.
- Collaborate with the administration and faculty from the four schools to joint venture in the development of new programs.
- Enhance the student experience for fully online students.
- Provide and deliver opportunities for faculty development and growth.
- Model and ensure a commitment to diversity, equity, access, and inclusion across the school community.
- Foster an interdisciplinary and collaborative culture.
- Supervise and assist with the recruitment, selection, evaluation and retention of qualified instructors and administrators.
- Perform other related duties as assigned.

### **Qualifications:**

- Entrepreneurial, energetic, and collaborative leadership style that inspires faculty, students, and staff's commitment to the Stevens vision.

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- Experience working with faculty on online course design and pedagogy.
- Experience and determination in leading the development and implementation of a strategic vision, establishing metrics, measuring progress, and adapting, as necessary.
- The ability to build bridges between academic disciplines and to facilitate collaborative activities to promote the goals of the institution and college.
- A commitment to building and maintaining strong corporate and government relationships. Must possess a deep understanding of the strategic needs of partner organizations and effectively translate them into appropriate professional development and education opportunities.
- Strong financial management skills including the ability to align strategic initiatives with long-term budget planning.
- A commitment to diversity, relying on individual action and institutional leadership to advance diversity and inclusion.
- Effective communication and interpersonal skills; a good and active learner who appreciates multiple perspectives.
- A record of leadership and academic administration experience.
- Creativity, passion, openness, and flexibility.
- Demonstrated experience in building successful partnerships with other institutions, business, and industry; designing innovative educational pathways; management of multiple teams at various locations and fundraising.
- Master's degree from an accredited college or university; or a bachelor's degree with managerial experience.
- At least ten (10) years of progressive experience with a minimum of five (5) years of executive level professional leadership experience in education or in a related industry.

**Department**

Office of the Provost

**General Submission Guidelines:**

Please submit an online application to be considered a candidate for any job at Stevens. Please attach a cover letter and resume with each application. Other requirements for consideration may depend on the job.

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**Academic Submission Guidelines:**

Please submit:

- Cover letter
- Curriculum vitae
- Research statement
- Teaching statement that includes a) teaching interests, b) teaching philosophy, and c) a plan on how to create an inclusive environment for students of all backgrounds in terms of classroom teaching, student advising, and graduate student mentoring
- Contact info for at least 2-3 references (school-specific; please refer to job posting)

**Still Have Questions?**

If you have any questions regarding your application, please contact [Jobs@Stevens.edu](mailto:Jobs@Stevens.edu).

**EEO Statement:**

Stevens Institute of Technology is an Equal Opportunity Employer. Accordingly, Stevens adheres to an employment policy that prohibits discriminatory practices or harassment against candidates or employees based on legally impermissible factor(s) including, but not necessarily limited to, race, color,

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religion, creed, sex, national origin, nationality, citizenship status, age, ancestry, marital or domestic partnership or civil union status, familial status, affectional or sexual orientation, gender identity or expression, atypical cellular or blood trait, genetic information, pregnancy or pregnancy-related medical conditions, disability, or any protected military or veteran status.

Stevens is building a diverse faculty, staff, and student body and strongly encourages applications from people of all backgrounds. Stevens is a federal contractor under the Vietnam Era Veterans' Readjustment Assistance Act (VEVRAA) and the Rehabilitation Act of 1973, as well as other federal statutes.

**NSF ADVANCE Institution** Stevens values diversity and seeks candidates who will contribute to a welcoming and inclusive environment for students, faculty, and staff of all backgrounds. We are an NSF ADVANCE institution committed to equitable practices and policies and strongly encourage applications from women, racial and ethnic minority candidates, veterans, and individuals with disabilities.

**Jeanne Clery Disclosure:**

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), the Department of Public Safety is required to publish an annual security report which includes statistics mandated by the Clery Act. Click [here](#) for a copy of this report.

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

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