

**Assistant Women's Basketball Coach
Stevens Institute of Technology**

Direct Link: <https://www.AcademicKeys.com/r?job=219420>

Downloaded On: May. 9, 2024 2:07am

Posted Aug. 10, 2023, set to expire Jul. 12, 2024

Job Title Assistant Women's Basketball Coach
Department Womens Basketball Office
Institution Stevens Institute of Technology
Hoboken, New Jersey

Date Posted Aug. 10, 2023

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Coach

Academic Field(s) Athletics

Job Website https://stevens.wd5.myworkdayjobs.com/External/job/Hoboken-NJ---Main-Campus/Assistant-Women-s-Basketball-Coach_RQ27114

Apply By Email

Job Description

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The part time Assistant Women's Basketball Coach reports directly to the Head Women's Basketball Coach. The purpose of this position is to assist the head coach in managing all aspects of a highly competitive NCAA Division III Women's Basketball program. The top priority must be the overall collegiate experience of the student-athlete and a commitment to promoting a positive and healthy team culture that encourages growth and development.

Essential Responsibilities:

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Coaching Responsibilities

- Assist in the recruitment of student athletes. Ensure compliance with NCAA guidelines for contacting and entertaining prospects. Work closely with Admissions Department to ensure selection of appropriate student athletes for Stevens
- Work with the Head Coach in scheduling and conducting regular practice sessions as permitted by NCAA rules and regulations. Develop and implement strategies for motivating student athletes to perform at maximum levels as both individuals and a team.
- Assist in game preparation that includes film breakdown of opponents, developing and providing written scouting reports, and other tasks related to opponent scouting.
- Provide guidance and instruction in the athletic development of student athletes, including counseling team members in academic disciplinary and personal matters, when appropriate.
- Expected to diligently contribute with team social media accounts.

Administrative Responsibilities

- Complete all required departmental and institutional training and certification programs and participate in available professional development opportunities.
- Assist the head coach in monitoring the eligibility status and academic progress of the team.
- Responsible for travel arrangements including lodging, meals, team practices, and meetings.
- Coordinate all social media for the team.
- Work with head coach to initiate and coordinate the selection, purchase, fitting, and maintenance of team equipment to include uniforms, equipment, and supplies.
- Provide support in carefully tracking expenditures for all team accounts to ensure fiscal responsibility.
- Assist with approved fund-raising activities as requested and coordinate all such efforts through the Director of Athletics and Office of Development.
- Compile data and reports in a timely fashion when requested by head coach or any senior level administrator.
- Attend and participate in staff meetings, in-service education sessions, and other divisional or departmental meetings.
- Participate in other department initiatives, programs, and committees as required.
- Confirm that sport camps and clinics related to the sport program adhere to NCAA and institutional rules and regulations.
- Perform all other duties as assigned including a required secondary role within the department.

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Qualifications:

Education

- Bachelor's degree required; master's degree preferred.

Experience

- Prior coaching experience required.
- Prior coaching experience at the collegiate level is preferred.

Specific Skills:

- Communicate effectively and professionally, including written, interpersonal, and public speaking.
- Must be willing to work early morning, evening, weekends, and holidays.

Specialized Licenses

- First Aid, CPR, AED training certification required.

Department

Womens Basketball Office

General Submission Guidelines:

In order to be considered a candidate for any job at Stevens, you must submit an online application. Please attach a cover letter and resume with each application. Other requirements for consideration may depend on the job.

Still Have Questions?

If you have any questions regarding your application, please contact Jobs@Stevens.edu

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EEO Statement:

Stevens Institute of Technology is an Equal Opportunity Employer. Accordingly, Stevens adheres to an employment policy that prohibits discriminatory practices or harassment against candidates or employees based on legally impermissible factor(s) including, but not necessarily limited to, race, color, religion, creed, sex, national origin, nationality, citizenship status, age, ancestry, marital or domestic partnership or civil union status, familial status, affectional or sexual orientation, gender identity or expression, atypical cellular or blood trait, genetic information, pregnancy or pregnancy-related medical conditions, disability, or any protected military or veteran status.

Stevens is building a diverse faculty, staff and student body and strongly encourages applications from female and minority candidates as well as veterans and individuals with disabilities. Stevens is a federal contractor under the Vietnam Era Veterans' Readjustment Assistance Act (VEVRAA) and the Rehabilitation Act of 1973, as well as other federal statutes.

Jeanne Clery Disclosure:

In accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), the Department of Public Safety is required to publish an annual security report which includes statistics mandated by the Clery Act. You can obtain a copy of this report by accessing the following web site: <http://www.stevens.edu/sit/police>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact