

Executive Director, Graduate Programs  
Auburn University

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Posted Oct. 9, 2025, set to expire Feb. 7, 2026

<b>Job Title</b>	Executive Director, Graduate Programs
<b>Department</b>	Business Administration
<b>Institution</b>	Auburn University Auburn, Alabama
<b>Date Posted</b>	Oct. 9, 2025
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Senior Executive Officer Director/Manager
<b>Academic Field(s)</b>	Graduate Education Administration - Academic Unit
<b>Job Website</b>	<a href="https://www.auemployment.com/postings/56382">https://www.auemployment.com/postings/56382</a>

**Apply By Email**

**Job Description**

The Office of Graduate Programs is currently accepting applications for the position of Executive Director of Graduate Programs. This position is responsible for the strategy, direction, oversight, and administration of the full-time and online MBA programs within the Raymond J. Harbert College of Business, and providing operational support for department-led full-time and online master's programs, graduate certificates, and professional (non-credit) education. Specific duties include directing, leading, coordinating, and supervising the efforts of program staff to recruit, select, matriculate, advise, and support students across diverse programs. In addition to providing students with a high-quality experience, the role will also be responsible for budget management and strategic efforts to innovate and grow graduate and non-credit professional programs in the Harbert College of Business.



## Executive Director, Graduate Programs Auburn University

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### **Minimum Qualifications**

Master's degree in Business, Higher Education Administration, Adult Education Administration, or related field and a minimum of 10 years of experience in MBA program administration, college admissions/advising, student affairs, academic affairs, and/or student services.

*Experience must include at least 5 years in a leadership capacity. Must have at least 2 years' experience supervising full-time employees*

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**