

Vice Provost of Enrollment Management
Missouri University of Science and Technology

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Posted Oct. 8, 2025, set to expire Feb. 19, 2026

Job Title	Vice Provost of Enrollment Management
Department	Enrollment Management https://enrollment.mst.edu/
Institution	Missouri University of Science and Technology Rolla, Missouri
Date Posted	Oct. 8, 2025
Application Deadline	Open until Filled
Position Start Date	Spring/Summer 2026
Job Categories	Vice-(President/Provost/Chancellor)
Academic Field(s)	Enrollment Management/Registrar
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Job Description	

Hiring Department

Enrollment Management

Job Description

Missouri University of Science and Technology (Missouri S&T) invites applications for the position of Vice Provost for Enrollment Management, a senior leadership role charged with shaping and executing strategic enrollment initiatives that advance the university's mission, vision, and values.

The Vice Provost will lead a comprehensive portfolio of offices and services that support undergraduate student recruitment and admissions. This leader will engage in strategic visioning and

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scenario planning in close collaboration with the Chancellor, Provost, and university leadership to drive enrollment strategies that foster student success and institutional growth.

Key Responsibilities:

- Provide strategic leadership and oversight for the Enrollment Management division, including:
 - Undergraduate Admissions
 - Enrollment Systems and Admissions Operations
 - Enrollment Management Communications
- Develop and implement data-informed strategies to enhance student recruitment, enrollment, and retention
- Collaborate with academic deans, department chairs, faculty, and administrative leaders to align enrollment goals with academic priorities, and to enlist their active engagement in student recruitment efforts
- Partner closely with the Student Financial Services to align financial aid strategies with enrollment objectives and ensure affordability and access for students
- Identify and engage with high school teachers, counselors, principals and others to introduce and highlight S&T programs to college bound students
- Identify, and solicit support of S&T's successful juniors and seniors as "ambassadors" to highlight S&T's programs to college bound high school students
- Foster an inclusive and welcoming environment for prospective and current students
- Streamline services supporting student success and contribution to the university's strategic plan and financial sustainability

Application Deadline

The search committee will begin reviewing applications on October 30, 2025. The position will remain open until filled.

Qualifications

Minimum Qualifications:

A Master's degree in a relevant area and 10 years of experience from which comparable knowledge and skills can be acquired OR a Bachelor's degree in a relevant area and 12 years of experience from which comparable knowledge and skills can be acquired is necessary.

Preferred Qualifications:

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- A Master's in a relevant field
- Demonstrated success in enrollment management, admissions, or related areas
- Strategic leadership experience aligning enrollment initiatives with institutional goals
- Ability to collaborate effectively across academic and administrative units
- A deep commitment to student success and institutional excellence
- Ability to develop and implement project plans, engage in possibility thinking and articulate success scenarios

Ideal Candidate Profile

The successful candidate will be a visionary and collaborative leader with a proven track record in enrollment management. They will demonstrate:

- Expertise in strategic planning, enrollment forecasting, and data-driven decision-making
- Experience leveraging analytics, predictive modeling, and technology to optimize recruitment and retention
- Strong communication, leadership, and organizational skills
- The ability to build sustainable systems and processes that adapt to the evolving higher education landscape
- The ability to identify success metrics, milestones and timelines and implement project plans to achieve them

Community Information

University Information

Missouri S&T is one of the nation's leading research universities with over 100-degree programs in 39 disciplines. It was founded in 1870 as one of the first technological institutions west of the Mississippi River. Located about 100 miles west of St. Louis in the vibrant community of Rolla, Missouri S&T is an accessible, safe, and friendly campus surrounded by Ozarks' scenery. Missouri S&T offers undergraduate degrees in engineering, the sciences, liberal arts, humanities, and business, with M.S. and Ph.D. programs available in many of the science and engineering programs. With over 7,000 students and 300 faculty, Missouri S&T is big enough to accommodate a broad population, yet small enough for individuals to build high visibility and impactful careers.

KUMMER COLLEGE

Established in 2022, The Kummer College serves as a pathbreaking model for social impact, technology transfer, and interdisciplinary collaboration within a future-oriented STEM-focused

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university. Supported by the Kummer Institute Foundation at Missouri S&T, this unique college integrates key academic, co-curricular, and administrative activities related to technology commercialization, business innovation and entrepreneurship, systems thinking, and economic development. Within The Kummer College lives several departments: Department of Business and Information Technology (BIT), Department of Economics, Department of Engineering Management and Systems Engineering (EMSE) and Kummer Student Programs.

COLLEGE of ENGINEERING & COMPUTING (CEC)

Missouri S&T's College of Engineering and Computing is the largest of three colleges at S&T, accounting for approximately 80% of the total enrollment (about 4,500 undergraduates and 800 graduate students). The college includes more than 170 ranked faculty members who serve in 16 undergraduate programs, all with master's and doctoral equivalents organized into nine academic departments. The college recently added a bachelor's degree in biomedical engineering and a Ph.D. in bioengineering, both starting in fall 2024. Missouri S&T, supported by the College of Engineering and Computing, is nationally recognized for its career outcomes and ROI.

COLLEGE of ARTS, SCIENCES, & EDUCATION (CASE)

The College of Arts, Sciences, and Education is a catalyst of innovation, creativity, and discovery, where students and faculty work side-by-side to create and share knowledge and understanding. From arts and humanities to the natural and social sciences, the College of Arts, Sciences, and Education has a program for everyone. The College of Arts, Sciences, and Education (CASE) is made up of eleven units including Air Force ROTC, Army ROTC, Arts, Languages and Philosophy, Biological Sciences, Chemistry, English and Technical Communication, History and Political Science, Mathematics and Statistics, Physics, Psychological Science, and Education. The college is home to over 90 tenured/tenure-track and 44 non-tenure-track faculty members. CASE offers more than 85 different academic options including certificates, minors, bachelor's, master's, and doctoral degrees.

About Rolla

Rolla, Missouri offers several great advantages that help individuals enjoy a high quality of life. Rolla is an ideal place for families, with its low cost of living, excellent schools, safe neighborhoods, and a range of recreational activities suitable for all ages. The Ozark Scenic Riverways and beautiful landscapes offers abundant opportunities for outdoor enthusiasts of every lifestyle. With its vibrant community, Rolla hosts multiple events, concerts, art exhibitions, and theater performances throughout the year. The university's Leach Theatre showcases nationally renowned performers for campus and community alike. Overall, living in Rolla offers a high quality of life with a supportive community, affordable living, beautiful natural surroundings, and numerous opportunities for personal and

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professional growth.

Benefit Eligibility

This position is eligible for University benefits. As part of your total compensation, the University offers a comprehensive benefits package, including medical, dental and vision plans, retirement, and educational fee discounts for all four UM System campuses. For additional information on University benefits, please visit the Faculty & Staff Benefits website at <https://www.umsystem.edu/totalrewards/benefits>.

EEO/AA Policy

Equal Employment Opportunity

The University of Missouri is an [Equal Opportunity Employer](#).

To request ADA accommodations, please call the Office of Equity & Title IX at 573-341-7734.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact Carrie Arrowsmith
Human Resources
Missouri University of Science and Technology
Rolla, MO 65409

Contact E-mail arrowsmithc@mst.edu