

Design & Construction Project Manager I-IV Auburn University

Direct Link: <https://www.AcademicKeys.com/r?job=263519>

Downloaded On: Oct. 7, 2025 4:00pm

Posted Oct. 7, 2025, set to expire Feb. 6, 2026

Job Title	Design & Construction Project Manager I-IV
Department	Planning Design and Construction
Institution	Auburn University Auburn, Alabama
Date Posted	Oct. 7, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Facilities Operations
Job Website	https://www.auemployment.com/postings/56347
Apply By Email	
Job Description	

Job Summary

Are you ready to lead impactful projects that shape the future of our University?

We're seeking a skilled and motivated **Design & Construction Project Manager** with a focus on **Furniture, Fixtures & Equipment (FF&E)** to oversee multiple campus initiatives. In this role, you'll manage FF&E projects from design through installation, support construction efforts, and coordinate warranty claims. You'll lead sourcing and procurement, ensure smooth installation, and collaborate with a wide range of stakeholders—including university leadership, faculty, staff, students, Facilities Management personnel, Capital Project Managers, consultants, contractors, and vendors.

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If you thrive in a dynamic environment and enjoy building strong partnerships to bring complex projects to life, we'd love to hear from you!

Essential Functions

- Leads multiple University Furniture, Fixtures & Equipment (FF&E) projects and supports construction initiatives. Directs design, sourcing, procurement, and installation activities.
- Manages warranty claims and resolves issues efficiently. Coordinates with university leadership, faculty, staff, students, Facilities Management personnel, Capital Project Managers, consultants, contractors, and vendors to ensure successful project delivery.
- Manages all phases of construction, from planning to completion, ensuring timely and cost-effective delivery with support from others.
- Create, develop, and manage budget and financial reporting for assigned projects in coordination with administrative teams and client funding availability with oversight from management.
- Create and manage project schedules and monitor progress.
- Regularly communicates with stakeholders, coordinates with cross-functional project teams, ensures clear communication across all team members, consultants, contractors, and regulatory agencies to ensure project success.
- Coordinates with contractors, consultants, and campus stakeholders to meet institutional goals, building code compliance and safety best practices, master plan guidelines, and campus design and construction standards to include design reviews and inspections.
- Coordinates project teams, including consultants, contractors, and constituent groups, through project planning and execution providing guidance and resolving issues to ensure team efficiency and project success.

Why Work at Auburn?

- **Life-Changing Impact:** Our work changes lives through research, instruction, and outreach, making a lasting impact on our students, our communities, and the world.
- **Culture of Excellence:** We are committed to leveraging our strengths, resources, collaboration, and innovation as a top employer in higher education.
- **We're Here for You:** Auburn offers generous benefits, educational opportunities, and a culture of support and work/life balance.
- **Sweet Home Alabama:** The Auburn/Opelika area offers southern charm, vibrant downtown scenes, top-ranked schools, and easy access to Atlanta, Birmingham, and the Gulf of Mexico beaches.
- **A Place for Everyone:** Auburn is committed to fostering an environment where all faculty,

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staff, and students are welcomed, valued, respected, and engaged.

Ready to lead and shape the future of higher education? Apply today! War Eagle!

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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