

Assistant Dean, Student Experience
Auburn University

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Posted Sep. 8, 2025, set to expire Jan. 5, 2026

Job Title	Assistant Dean, Student Experience
Department	Admin - Pharmacy
Institution	Auburn University Auburn, Alabama
Date Posted	Sep. 8, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Associate/Assistant Dean
Academic Field(s)	Student Affairs
Job Website	https://www.auemployment.com/postings/55839
Apply By Email	
Job Description	

Job Description Summary

The **Assistant Dean of Student Experience (ADSE)** is responsible for overseeing and enhancing the student experience at the Auburn University Harrison College of Pharmacy (HCOP). This position provides strategic leadership in student recruitment, admissions, scholarships, academic advising, mentoring, well-being, student success initiatives, and career services. The ADSE works closely with students, faculty, staff, and university leadership to foster a supportive and engaging student environment that aligns with the College's strategic plan and the University's mission.

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This position plays a key role leading a team of individuals responsible for ensuring a high-quality student experience by optimizing student involvement opportunities, professional development, and personal growth opportunities, ultimately preparing students for successful careers in pharmacy, pharmaceutical sciences, and healthcare.

Key Responsibilities

- In collaboration with the Dean and HCOP leadership, develop and/or maintain operational aspects of the office.
- Provide oversight for recruitment, admissions, early assurance program, student advising, career planning, and aspects of student success for all degree programs.
- Lead student engagement initiatives, leadership development, well-being programs, and mentoring activities for all degree programs.
- Build and maintain relationships with internal and external partners.
- Serve as a key advisor to the Dean on student-related matters and strategic initiatives.
- Collaborate with College leadership to align student experience initiatives with HCOP strategic goals.

Minimum Qualifications

- Doctorate degree (PharmD, PhD, EdD, or equivalent) in pharmacy, education, student affairs, or a related field, at the time employment begins.
- Minimum 5-7 years of experience in student affairs, student services, higher education administration, or pharmacy education.
- Experience with student support services, advising, admissions, and career development in a professional school or university setting.
- Strong leadership, communication, and organizational skills.
- Ability to work collaboratively with key constituents, including faculty, staff, students, and external partners.
- The ADSE must be available to work evenings and weekends as needed.
- Travel will be required for student outreach, recruitment, professional development conferences, or other leadership-related activities.

Desired Qualifications

- Experience in a College of Pharmacy or a health professions school.
- Knowledge of accreditation standards and best practices in pharmacy education.
- Demonstrated commitment to student success and engagement.

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- Experience managing student records, scholarships, and professional development programs.

Special Instructions to Applicants

This is a full-time, 12-month administrative leadership position located at the Harrison College of Pharmacy in Auburn, Alabama. The ADSE must be available to work evenings and weekends, as needed. Travel will be required for student outreach, recruitment, professional development conferences, or other leadership-related activities.

To assure full consideration, applications must include a current curriculum vita, a letter of interest specifically addressing qualifications and experience (cover letter); transcripts; full contact information for three (3) professional references, and a statement of goals related to the position (upload as Other Documentation).

Successful candidates must meet eligibility requirements to work in the United States at the time the appointment is scheduled to begin and continue working legally for the proposed term of employment.

Interested candidates must apply online at the following link:

<https://www.auemployment.com/postings/55136>

Review of applications will begin October 1, 2025 and continue until a suitable candidate is selected and recommended for appointment. Preferred starting date for this position is February 2, 2026.

Auburn University is an EEO/Vet/Disability Employer

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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