

Dean, College of Arts & Sciences
Alcorn State University

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Posted Aug. 4, 2025, set to expire May 10, 2026

Job Title Dean, College of Arts & Sciences
Department College of Arts and Sciences
Institution Alcorn State University
Lorman, Mississippi

Date Posted Aug. 4, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Dean

Academic Field(s) Administration - Academic Unit

Job Website <https://jobopps.alcorn.edu/postings/7696>

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Job Description

The incumbent serves as the chief academic and administrative officer for the college and is responsible for providing visionary leadership, strategic planning, and operational oversight. The Dean will foster academic excellence, support faculty development, promote research and scholarly activity, and ensure the delivery of high-quality undergraduate and graduate programs. This individual represents the college within the university and to external stakeholders, enhancing the college's visibility and engagement.

Knowledge Skills and Abilities

- In-depth understanding of academic policies, curriculum development, and accreditation processes
- Demonstrated ability to lead diverse academic departments and interdisciplinary programs
- Strong leadership and organizational skills, with the ability to manage budgets and personnel

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effectively

- Excellent communication and interpersonal skills, including conflict resolution and team building
- Ability to foster a culture of equity, inclusion, and shared governance Understanding current trends and challenges in higher education, especially in liberal arts and sciences
- Proven ability to support faculty research, student success initiatives, and community engagement
- Competency in data-driven decision-making and strategic planning
- Demonstrated experience in budget management, personnel supervision, and academic planning

Essential Job Functions

- Provide academic leadership for all departments and programs within the College of Arts and Sciences
- Oversee budget development and resource allocation to support college goals and priorities
- Recruit, mentor, and evaluate faculty and staff while promoting professional development
- Collaborate with other academic and administrative units to support institutional goals
- Lead efforts to assess and enhance academic programs, including accreditation and program review
- Promote student success through academic advising, retention strategies, and experiential learning
- Facilitate faculty research and scholarly activities through grants, partnerships, and support systems
- Represent the college to university leadership, alumni, donors, and external partners
- Champion diversity, equity, and inclusion within the college community
- Manage strategic planning initiatives in alignment with the university's mission
- Other related duties, as assigned

Qualifications

- An earned doctorate or terminal degree in a discipline relevant to the College of Arts and Sciences.
- A record of academic achievement that merits tenure at the rank of full professor
- At least (5) years of progressive academic administrative experience, preferably at the department chair or higher level.
- Proven track record of leadership in a complex, collaborative academic environment.

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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