

Director, Latinx Center  
Tufts University

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Downloaded On: Aug. 17, 2025 1:56pm

Posted Aug. 4, 2025, set to expire Dec. 31, 2025

<b>Job Title</b>	Director, Latinx Center
<b>Department</b>	Student Inclusive Excellence
<b>Institution</b>	Tufts University Medford, Massachusetts
<b>Date Posted</b>	Aug. 4, 2025
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Director/Manager
<b>Academic Field(s)</b>	Student Affairs Multicultural Affairs/Diversity
<b>Job Website</b>	<a href="https://jobs.tufts.edu/jobs/22152?lang=en-us&amp;iis=Job+Board&amp;iisn=AcademicKeys">https://jobs.tufts.edu/jobs/22152?lang=en-us&amp;iis=Job+Board&amp;iisn=AcademicKeys</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

## Overview

The [Tufts Latinx Center](#) was founded in October 1993 as a space and resource for Tufts University students and community members to gather, learn, share experiences, support and appreciate Latinx identities. As one of the centers within the Division of Student Diversity and Inclusion, the Latinx Center seeks to contribute to Latinx/Hispanic/Caribbean/Latin American students' success at Tufts University by providing resources, guidance and programming for academic achievement, identity development, belonging, and leadership in collaboration with students, staff, faculty, alumni, and the greater community.

The Latinx Center is a welcoming environment dedicated to celebrating and furthering the Latinx community. Through collaboration, dialogue and research, the LC seeks to inspire advocacy,

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appreciation, and social change by centering the margins within our community. The center offers advising, mentorship, programming and guidance for all students within the Latin Diaspora.

In collaboration with students, staff, faculty, and alumni, the Latinx Center coordinates year-round programs and offers resources for the transition to college, provides social opportunities to learn from and engage with peers, and informs students of campus events and opportunities. The Latinx Center is part of the Division of Student Diversity and Inclusion (DSDI) which aims to center diversity, inclusion, and equity issues on campus to support all students with a focus on those from historically marginalized communities.

### **What You'll Do**

Reporting to the Associate Dean for Student Inclusive Excellence, the Director of the Latinx Center serves as a campus resource and educates the community on issues impacting the Latinx community. The Director provides support for undergraduate and graduate students primarily enrolled in the schools of Arts and Sciences, and Engineering. The Director will:

- Manage and oversee the Latinx Center in all aspects.
- Take the lead on strategic planning, administration, and leadership of the Center, including establishing its mission and vision.
- In partnership with the Associate Director, Program Administrator, and student leaders, the Director creates and maintains an atmosphere within the Center that serves as an intentional space in which students engage in ongoing dialogue around issues pertaining to the Latinx community.
- Work closely with students and student organizations to build leadership skills, plan events, develop relevant programming and initiatives, and address and respond to student concerns and crises.

As a member of the Division for Student Diversity and Inclusion, the Latinx Center Director collaborates frequently with the staff of the other seven identity-based centers in the division (Africana, Asian American, Center for STEM Diversity, FIRST, Indigenous, LGBT, and Women's), in addition to other departments (Office for Campus Life, University Chaplaincy, Counseling and Mental Health Services, etc.). The Director will serve on a variety of school- and University-wide committees and working groups and will take on special projects and other duties as assigned by the Associate Dean for Student Inclusive Excellence.

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## What We're Looking For

### Basic Requirements:

- Knowledge and skills as typically acquired by a Bachelor's degree; superb judgment, demonstrated excellence in organizational, managerial and oral and written communication skills
- 8+ years relevant experience supporting student growth and development within an educational setting, preferably within a selective university or liberal arts college environment
- At least 5 years of experience developing student-facing programs, ideally within a university setting
- Deep expertise on how social identities will impact the experience of college students; strong background in understanding issues impacting the experience of students historically underrepresented at Tufts, including students of color, first-generation and undocumented students; and an awareness of various models for identity-based resource centers
- Demonstrated sensitivity, imagination, and effectiveness in developing educational and community programs; facility in designing programs and resources that consider cultural constructions of race as it intersects with gender, class, ethnicity, sexual identity, religion, and ability
- Experience working with students in crisis, with the demonstrated ability to respond effectively and appropriately
- Exceptional judgment and demonstrated excellence in organizational, managerial, and oral and written communication skills
- Proven ability to manage multiple priorities, take initiative, and independently produce high-quality work
- Previous supervisory or management experience

### Preferred Qualifications:

- Master's or doctorate degree preferred with 5+ years related experience

### Special Work Schedule Requirements:

This role requires a strong presence on campus, with in-person interactions, some evening and weekend availability, and responsiveness outside of scheduled hours for student support and emergency response.

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**Pay Range**

Minimum \$79,600.00, Midpoint \$99,600.00, Maximum \$119,500.00

Salary is based on related experience, expertise, and internal equity; generally, new hires can expect pay between the minimum and midpoint of the range.

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

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