

Assistant Chief of Police
Old Dominion University

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Posted Jun. 23, 2025, set to expire Nov. 1, 2025

Job Title	Assistant Chief of Police
Department	POLICE
Institution	Old Dominion University Norfolk, Virginia
Date Posted	Jun. 23, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Associate/Assistant Director
Academic Field(s)	Administration - General
Job Website	https://jobs.odu.edu/postings/23476
Apply By Email	
Job Description	

Job Description

Provides effective and efficient management of allocated resources and administers a responsive, yet coordinated police function, independently and in coordination with other law enforcement agencies. Responsible for identifying, analyzing, developing and maintaining efficient and effective police services; the enforcement of applicable federal, state, local, and regulatory laws. Ensures compliance with national and international accreditation standards to meet the vision, mission and goals of the department and university. Provides security and safety services in an efficient and effective manner within the jurisdictional areas.

Type of Recruitment

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Knowledge, skills and abilities

Comprehensive knowledge of the criminal justice system, and an understanding of law enforcement and management practices, principles and applications. Considerable knowledge of and skill in modern police practices and procedures. Considerable knowledge of modern office software applications. Excellent written and verbal communications skills. Demonstrated ability to plan, organize and direct law enforcement operations. Demonstrated ability to interpret, explain and apply established policies, procedures, laws rules, and regulations. Demonstrated ability to make decisions based on established criteria, accurately assess, manage/solve complex personnel and service issues. Demonstrated ability to make workflow decisions and initiate actions to meet established deadlines. Demonstrated ability to complete required paperwork and reports with accuracy. Demonstrated ability to work both as a member of a team, as well as independently.

Special licenses, registration or certification

Valid driver's license with insurable driving record. Must successfully complete a selected specified law enforcement training within one year of the date of hire. Certification as a police officer as mandated by the Virginia Department of Criminal Justice Services, if not already certified. This includes the passing of an extensive background investigation, medical and psychological testing.

Education or training

None

Level and type of experience

Considerable experience as a general authority law enforcement supervisor/manager, with increasing responsibility, as in a Police Lieutenant or higher command level position. Considerable experience in planning, scheduling, directing and coordinating the work of law enforcement employees. Some experience with problem solving policing, and familiarity with physical and technological safety and security applications.

Additional Considerations (supplemental knowledge, skills, abilities, education, experience, licensure, certification)

Current Virginia DCJS certification. Completion of executive-level law enforcement training (FBI/NA, LEEDS, Command College, etc.). Considerable years of police experience with diverse assignments.

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Considerable police management/executive level experience. Experience in an institution of higher education, preferably in a university police department of similar size and complexity. Bilingual preferred.

Conditions of Employment

University Police Department employees are considered essential personnel for emergency conditions/inclement weather and expected to report to duty during these conditions.

Must have VA DCJS LEO/Police officer certification or certification within one year of hire.

Must be able to work a rotating shift schedule which includes days, evenings, nights, weekends, and holidays. Some overtime required.

This position is designated as sensitive. A fingerprint-based criminal history and background check will be required of the final candidate. Subject to random drug testing.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact