

Assistant Director, Campus Visits & Events Auburn University

Direct Link: https://www.AcademicKeys.com/r?job=258405
Downloaded On: Oct. 20, 2025 6:47am
Posted Jun. 18, 2025, set to expire Oct. 31, 2025

Job Title Assistant Director, Campus Visits & Events

Department Undergraduate Admissions

Institution Auburn University

Auburn, Alabama

Date Posted Jun. 18, 2025

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Associate/Assistant Director

Academic Field(s) Admissions/Financial Aid

Job Website https://www.auemployment.com/postings/54233

Apply By Email

Job Description

The Office of Undergraduate Admissions is seeking an **Assistant Director**, **Campus Visit & Events** to serve as a key manager, overseeing all large-scale recruitment and yield events—both on-campus and off-campus. This position plays a pivotal role in enhancing prospective student engagement by executing exceptional events that reflect Auburn's values, reputation, and academic strengths. The Assistant Director also contributes to application review and territory management, ensuring that outreach and admissions processes remain integrated and strategic.



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To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

Education Level: Bachelor's degree

Focus of Education: No specific discipline

Year of Experience: 5 Years

Focus of Experience: Public relations, student recruiting, and/or program/function coordination with

progressively increasing levels of responsibility and accountability. Prefer 2 years of experience

directly supervising full-time employees

OR

Education Level: Master's degree

Focus of Education: No specific discipline

Year of Experience: 3 Years

Focus of Experience: Public relations, student recruiting, and/or program/function coordination with

progressively increasing levels of responsibility and accountability. Prefer 2 years of experience

directly supervising full-time employees

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact