

Assistant Director, Campus Visits & Events  
Auburn University

Direct Link: <https://www.AcademicKeys.com/r?job=258405>

Downloaded On: Aug. 19, 2025 3:28pm

Posted Jun. 18, 2025, set to expire Oct. 31, 2025

<b>Job Title</b>	Assistant Director, Campus Visits & Events
<b>Department</b>	Undergraduate Admissions
<b>Institution</b>	Auburn University Auburn, Alabama
<b>Date Posted</b>	Jun. 18, 2025
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Associate/Assistant Director
<b>Academic Field(s)</b>	Admissions/Financial Aid
<b>Job Website</b>	<a href="https://www.auemployment.com/postings/54233">https://www.auemployment.com/postings/54233</a>

**Apply By Email**

**Job Description**

The Office of Undergraduate Admissions is seeking an **Assistant Director, Campus Visit & Events** to serve as a key manager, overseeing all large-scale recruitment and yield events—both on-campus and off-campus. This position plays a pivotal role in enhancing prospective student engagement by executing exceptional events that reflect Auburn's values, reputation, and academic strengths. The Assistant Director also contributes to application review and territory management, ensuring that outreach and admissions processes remain integrated and strategic.

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To be eligible, an individual must meet all minimum requirements which are representative of the knowledge, skills, and abilities typically expected to be successful in the role. For education and experience, minimum requirements are listed on the top row below. If substitutions are available, they will be listed on subsequent rows and may only to be utilized when the candidate does not meet the minimum requirements.

**Education Level:** Bachelor's degree

**Focus of Education:** No specific discipline

**Year of Experience:** 5 Years

**Focus of Experience:** Public relations, student recruiting, and/or program/function coordination with progressively increasing levels of responsibility and accountability. Prefer 2 years of experience directly supervising full-time employees

OR

**Education Level:** Master's degree

**Focus of Education:** No specific discipline

**Year of Experience:** 3 Years

**Focus of Experience:** Public relations, student recruiting, and/or program/function coordination with progressively increasing levels of responsibility and accountability. Prefer 2 years of experience directly supervising full-time employees

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

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