

**Senior Manager / Manager (Treasury), Finance**  
**Singapore Institute of Technology**

Direct Link: <https://www.AcademicKeys.com/r?job=258204>

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Posted Jun. 12, 2025, set to expire Oct. 12, 2025

**Job Title** Senior Manager / Manager (Treasury), Finance  
**Department** Finance  
**Institution** Singapore Institute of Technology  
Singapore, , Singapore

**Date Posted** Jun. 12, 2025

**Application Deadline** Open until filled

**Position Start Date** Available immediately

**Job Categories** Director/Manager

**Academic Field(s)** Financial Planning/Budget Management

**Job Website** <https://careers.singaporetech.edu.sg/cw/en/job/498950/senior-manager-manager-treasury-finance>

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**Job Description**

## **Senior Manager / Manager (Treasury), Finance**

**Job no:** 498950

**Department:** Finance

**Contract type:** Contract

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This role offers an opportunity for an experienced finance professional to lead and enhance our investment back-office accounting functions and consolidate treasury operations within the Finance

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division.

### Key Responsibilities

- **Financial Reporting:** Involve in the preparation of statutory accounts related to Endowment Fund
- **Net Asset Value (NAV):** Ensure timely and accurate records of the NAV of the endowment fund.
- **Reconciliation:** Perform fund report and book reconciliations, and bank reconciliations.
- **Audit and Compliance:** Assist in the annual audit and ensure compliance with financial regulations and standards; review internal control reports of our fund managers.
- **Transaction Processing:** Handle income accruals and expenses recording.
- **Treasury Operations:** Manage operating cash flow and fixed deposit placements.
- **Communication:** Liaise with fund managers and university stakeholders, addressing inquiries and providing timely information.
- **Regulatory Monitoring:** Stay abreast of changes in legislation relating to finance and accounting, particularly those impacting endowment funds management.

### Job Requirements

- Degree in Finance, Accounting, or a related discipline, with a minimum of 5 years of relevant experience.
- Proven experience as a fund accountant or in a similar finance/accounting role.
- In-depth knowledge of accounting regulations and procedures.
- Proficient in Microsoft Excel and accounting software packages such as SAP S/4Hana.
- Strong analytical and problem-solving skills with a meticulous eye for detail and accuracy.
- Excellent communication and interpersonal skills, with the ability to work independently and collaboratively.
- Demonstrated ability to manage multiple priorities in a dynamic environment.

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**Advertised:** 12 Jun 2025 Singapore Standard Time

**Applications close:** 31 Jul 2025 Singapore Standard Time

### Contact Information

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**Contact**

Singapore