

Director, Equal Opportunity Investigations
Auburn University

Direct Link: <https://www.AcademicKeys.com/r?job=256373>

Downloaded On: Jul. 17, 2025 6:39pm

Posted Apr. 30, 2025, set to expire Oct. 31, 2025

Job Title Director, Equal Opportunity Investigations
Department Equal Opportunity Compliance
Institution Auburn University
Auburn, Alabama

Date Posted Apr. 30, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Director/Manager

Academic Field(s) Administration - General
Senior Administration
University Administration

Job Website <https://www.auemployment.com/postings/53226>

Apply By Email

Job Description

Job Summary

Director, Equal Opportunity Investigations
Auburn University

Direct Link: <https://www.AcademicKeys.com/r?job=256373>

Downloaded On: Jul. 17, 2025 6:39pm

Posted Apr. 30, 2025, set to expire Oct. 31, 2025

The Vice President for Audit, Compliance & Privacy – Equal Opportunity Compliance Division is hiring an Equal Opportunity Investigations Director.

This position leads the the Office of Equal Opportunity Compliance's investigation functions, including investigations made pursuant to Title VI, Title VII, Title IX, Section 504 of the Rehabilitation Act, Title II of the Americans with Disabilities Act, the ADEA, and other civil rights laws, as well as the applicable Auburn University policies. The Director of Equal Opportunity Investigations will serve as the University's Title IX and Title VI Coordinator

Essential Functions

- Oversee the provision of response and support services to students, faculty, employees, and third parties reporting sex-based or other protected class-based misconduct, discrimination, harassment, and/or retaliation. Conduct intake meetings, provide information about reporting options, facilitate connection with resources, and address immediate safety needs. Lead the review of all reports for initial inquiry with the Office of Equal Opportunity Compliance AVP, Case Coordinator, and, as necessary, investigative team.
- Manage reports involving students, faculty, employees, and third parties from receipt to resolution. Manage contact with parties in matters throughout any investigation and hearing processes. Notify respondents of allegations, pending investigations, and policies of concern. Conduct educational response meetings. Arrange for the implementation of supportive measures, liaising with academic units, administrative offices, and law enforcement, as needed.
- Conduct educational response meetings and facilitate alternative resolutions pursuant to University policy. Train and oversee Office of Equal Opportunity Compliance team members who are responsible for conducting alternative resolutions. Maintain data and case records associated with educational responses and alternative resolutions.
- With AVP, assist with the regular review and development of civil rights policies and procedures. Ensure compliance with all national, state, and local regulation and guidance related to sexual misconduct including, but not limited to: Title IX, the Violence Against Women Act, Title VI, Title VII, the ADA, the ADEA, and other legal requirements in handling of student and employee civil rights matters. Consult on the preparation of comprehensive educational materials and resources.
- Supervise the Civil Rights Investigators responsible for conducting training and outreach activities on the policies and procedures that the Office of Equal Opportunity Compliance is responsible for, including but not limited to trainings and programming addressing sexual misconduct, discrimination, harassment, reporting options and reporting obligations for students, faculty, and employees.
- Other duties as assigned by the AVP, Equal Opportunity Compliance.

Director, Equal Opportunity Investigations
Auburn University

Direct Link: <https://www.AcademicKeys.com/r?job=256373>

Downloaded On: Jul. 17, 2025 6:39pm

Posted Apr. 30, 2025, set to expire Oct. 31, 2025

Why Work at Auburn?

- **Life-Changing Impact:** Our work changes lives through research, instruction, and outreach, making a lasting impact on our students, our communities, and the world.
- **Culture of Excellence:** We are committed to leveraging our strengths, resources, collaboration, and innovation as a top employer in higher education.
- **We're Here for You:** Auburn offers generous benefits, educational opportunities, and a culture of support and work/life balance.
- **Sweet Home Alabama:** The Auburn/Opelika area offers southern charm, vibrant downtown scenes, top-ranked schools, and easy access to Atlanta, Birmingham, and the Gulf of Mexico beaches.
- **A Place for Everyone:** Auburn is committed to fostering an environment where all faculty, staff, and students are welcomed, valued, respected, and engaged.

Ready to lead and shape the future of higher education? Apply today! War Eagle!

Minimum Qualifications

- Master's degree in Higher Education Administration, Social Work, Human Resources, Public Policy/Public Administration, or related field or a Juris Doctorate.
- 7 years of experience in conducting investigations alleging discrimination/harassment/retaliation; student conduct and/or Human Resources.

Minimum Skills, License, and Certifications

Minimum Skills and Abilities

- Advanced knowledge of Title IX of the Education Amendments of 1972 and Titles VI and VII of the Civil Rights Act of 1964, as amended.
- Knowledge of University policies pertaining to civil rights protections or ability to gain thorough knowledge quickly.
- Knowledge of current federal guidance regarding Title IX, Title VI, and Title VII.

Contact Information

Director, Equal Opportunity Investigations
Auburn University

Direct Link: <https://www.AcademicKeys.com/r?job=256373>

Downloaded On: Jul. 17, 2025 6:39pm

Posted Apr. 30, 2025, set to expire Oct. 31, 2025

Please reference Academickeys in your cover letter when
applying for or inquiring about this job announcement.

Contact

,