

Director of Residential Facilities Operations
University at Buffalo

Direct Link: <https://www.AcademicKeys.com/r?job=255968>

Downloaded On: May. 6, 2025 1:54pm

Posted Apr. 21, 2025, set to expire Aug. 4, 2025

Job Title Director of Residential Facilities Operations
Department Residential Facilities
Institution University at Buffalo
Buffalo, New York

Date Posted Apr. 21, 2025

Application Deadline 02/10/2026
Position Start Date Available immediately

Job Categories Director/Manager

Academic Field(s) Facilities Operations

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Job Description

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Director of Residential Facilities Operations

Position Information

Position Title: Director of Residential Facilities Operations

Department: Residential Facilities

Posting Link: <https://www.ubjobs.buffalo.edu/postings/55741>

Job Type: Full-Time

Posting Detail Information

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Position Summary

Campus Living is accepting applications for the **Director of Residential Facilities** (FPMO - Facilities Planning and Management Officer). In this role, you will lead a dynamic and diverse team that seeks to provide safe, attractive, and well-functioning facilities. You will direct the operation and maintenance of the residential physical plant, encompassing more than 2.5 million square feet of space over two campuses. The University at Buffalo annually houses just under 8,000 undergraduate and graduate students in 13 residence halls and 5 apartment complexes.

As a senior leader, the functional areas of responsibility within the housing team include building maintenance, custodial services, emergency planning and contractor engagement and management. You are responsible for setting employee and/or group goals, workforce planning, training and assessment. You will be expected to employ a variety of leadership strategies and interact consistently with housing management and staff, contractors, vendors, students, and parents. In this role, you will provide leadership for and supervision of approximately 3 direct reports staff, including Associate/Assistant Directors and Managers for custodial and maintenance. You will oversee an annual operating budget of approximately \$18m.

Your responsibilities include:

- Monitor quality of services provided through housing facilities management staff and contractors, focusing on safety, student learning, inclusion, sustainability, and customer satisfaction.
- Contribute to long-term capital improvements, renovations, and new construction in support of the housing master plan.
- Develop and oversee the implementation of policies and procedures related to the housing facilities management organization.
- Direct administration of housing facilities budgets, including development, monitoring, and reporting.
- Conduct research, benchmarking, and best practice analysis projects on various facilities-related topics.

Our team recognizes the advantages diverse perspectives and backgrounds brings to the workforce. We are particularly interested in candidates who share this value and will work to achieve the university's goals of inclusive excellence.

About Student Life

As a member of Student Life, you will join service professionals, all driven by one shared set of values

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designed to help ensure students well-being, create a safe and supportive environment, and promote student success. In Student Life, growth is a shared passion. We aim for excellence, thinking big and going bold. We pursue our goals tenaciously while stewarding the student experience. We build communities and advance diversity in all forms. We encourage discovery and celebrate success. Our team recognizes the advantages diverse perspectives and backgrounds bring to the workplace. We are particularly interested in candidates who share this value and will work to achieve the university's goals of inclusive excellence.

Learn more:

- Our [benefits](#), where we prioritize your well-being and success to enhance every aspect of your life.
- Being a part of the [University at Buffalo community](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Minimum Qualifications

- Bachelors degree is required.
- A minimum of five years of progressive experience in facilities management, supervision, and administration in a medium to large complex organization.
- A comprehensive understanding of building systems and mechanical equipment with respect to the engineering design and operation.
- Demonstrated ability, or very strong potential to successfully integrate facilities management with the goals of a collegiate residential and educational environment intended to build community.
- The ability to interact appropriately with a wide variety of constituents with diverse backgrounds and demonstrate cultural competence.
- Strong experience in performance management and budget administration.
- Candidate must also possess strong public speaking and presentation skills and have experience conducting assessment (benchmarking, KPIs, best practices, industry standards).

Preferred Qualifications

- A degree from an accredited institution in construction management, facilities management, engineering, or architecture.

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- Experience in higher education facilities management.
- Designation as a Certified Education Facilities Professional
- Experience with working in a unionized environment.
- More than five years of progressive experience in facilities management, supervision, and administration in a medium to large complex organization.

Physical Demands

Salary Range

\$115,000 - \$125,000

Special Instructions Summary

Is a background check required for this posting?

Yes

Contact Information

Contact's Name: Gary Thompson

Contact's Pronouns:

Contact's Title: Director of Housing Operations

Contact's Email: gt24@buffalo.edu

Contact's Phone: 716-645-3078

Posting Dates

Posted: 02/10/2025

Deadline for Applicants:

Date to be filled: 04/01/2025

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Contact Information

Please reference Academickeys in your cover letter when
applying for or inquiring about this job announcement.

Contact

N/A

University at Buffalo

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