

Assistant Director, Undergraduate Application Evaluation
Auburn University

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Posted Apr. 16, 2025, set to expire Oct. 31, 2025

Job Title	Assistant Director, Undergraduate Application Evaluation
Department	Enrollment Management-Operations
Institution	Auburn University Auburn, Alabama
Date Posted	Apr. 16, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Associate/Assistant Director
Academic Field(s)	Admissions/Financial Aid
Job Website	https://www.auemployment.com/postings/52731

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Job Description

The Office of Enrollment Operations is seeking an Undergraduate Application Evaluation Assistant Director who will support and oversee the application review process for various student populations, including first-year, transfer, international, and non-traditional applicants. Reporting directly to the Director of Admissions, Operations, and Processing, this position plays a critical role in ensuring the integrity and consistency of the admissions evaluation process. The Assistant Director will also serve as a key participant in the evaluation committee, collaborating with senior admissions staff to make informed and data-driven admissions decisions. Additionally, the Assistant Director will supervise a team of seasonal admissions application evaluators, providing training, guidance, and performance management throughout the application review cycle.

Contact Information

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Contact

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