

Director of Residential Capital Planning, Design and
Construction
University at Buffalo

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Posted Apr. 2, 2025, set to expire Jul. 31, 2025

Job Title	Director of Residential Capital Planning, Design and Construction
Department	Residential Planning, Design & Construction
Institution	University at Buffalo Buffalo, New York
Date Posted	Apr. 2, 2025
Application Deadline	04/01/2026
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Residential Life Facilities Operations
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Job Description

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Director of Residential Capital Planning, Design and Construction

Position Information

Position Title: Director of Residential Capital Planning, Design and Construction

Department: Residential Planning, Design & Construction

Posting Link: <https://www.ubjobs.buffalo.edu/postings/56525>

Job Type:

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Full-Time

Posting Detail Information

Position Summary

Campus Living is accepting applications for the **Director of Residential Capital Project Planning, Design, and Construction**(FPMO - Facilities Planning and Management Officer). In this role, you will lead a dynamic and diverse staff providing direction to the establishment and oversight of capital and renewal projects. You will direct the planning, development, implementation, and management of renewal, renovation, and new construction projects in support more than 2.5 million square feet of space over two campus locations. Student Life houses over 7,500 students in 13 residence halls and 5 apartment complexes annually.

In this role, the functional areas of responsibility within the housing operations team include development of short and long-term project scheduling and financial planning, scope development, design development, coordination with the **Dormitory Authority of the State of New York (DASNY)** for both project funding and project management, assuring stakeholder and campus partner coordination, contractor engagement and management, and project closeout. The incumbent shall be responsible for setting employee and/or group goals, workforce planning, training and assessment. It will be an expectation to employ a variety of leadership strategies and interact consistently with housing management and staff, contractors, vendors, stakeholders, and students. In this role, you will provide leadership for and supervision of approximately three direct and indirect report staff, including Associate/Assistant Directors and Managers for project planning and management. You will oversee an annual average capital and operational projects budget of approximately \$40 million dollars.

Your responsibilities include:

- Direct the long-term capital improvements, renovations, and new construction in support of the housing master plan.
- Develop, administer, and implement Capital Projects policies and procedures related to the Housing Operations organization.
- Direct administration of Housing Capital Projects, including project initiation, design, engagement of PM, schedule, stakeholder involvement, in-house project management, and close-out.

Our team recognizes the advantages diverse perspectives and backgrounds brings to the workforce. We are particularly interested in candidates who share this value and will work to achieve the

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universities goals of inclusive excellence.

About Campus Living

As a member of Campus Living, you will join service professionals, all driven by one shared set of values designed to help ensure students well-being, create a safe and supportive environment, and promote student success. In Campus Living, growth is a shared passion. We aim for excellence by expanding the boundaries of culture and practice. We pursue our goals tenaciously while stewarding the student experience in building and managing supporting communities. We encourage discovery and celebrate success.

Learn more:

- Our [benefits](#), where we prioritize your well-being and success to enhance every aspect of your life.
- Being a part of the [University at Buffalo community](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Minimum Qualifications

- Bachelors degree in architecture, engineering, or related field is required.
- A minimum of five years of progressive experience in architectural design, project management, supervision, and administration in a medium to large complex organization.
- A comprehensive understanding of project planning, design, and construction coordination and implementation.
- Demonstrated ability, or very strong potential to successfully integrate capital projects with the goals of a collegiate residential and educational environment intended to build community.
- Demonstrated experience in team leadership and supervision.

Preferred Qualifications

- An advanced degree in architecture, construction management, or engineering.
- Experience in higher education project development and management.
- Designation as a Certified Education Facilities Professional
- Experience with working in a unionized environment.

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- More than five years of progressive experience in supervision, and administration in a medium to large complex organization.

Salary Range

\$125,000 - \$135,000

Special Instructions Summary

Please provide the contact information for at least three professional references.

Is a background check required for this posting?

Yes

Contact Information

Contact's Name: Gary Thompson

Contact's Pronouns:

Contact's Title: Director of Housing Operations

Contact's Email: gt24@buffalo.edu

Contact's Phone: 716-645-3078

Posting Dates

Posted: 04/01/2025

Deadline for Applicants:

Date to be filled: 06/19/2025



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Contact Information

Please reference Academickeys in your cover letter when
applying for or inquiring about this job announcement.

Contact

N/A

University at Buffalo

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