

Executive Director, Advancement Compliance &  
Operations  
Auburn University

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Posted Mar. 21, 2025, set to expire Oct. 31, 2025

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| <b>Job Title</b>            | Executive Director, Advancement Compliance & Operations   |
| <b>Department</b>           | Chief Adv OP & Strategy Officer O&M   |
| <b>Institution</b>          | Auburn University<br>Auburn, Alabama  |
| <b>Date Posted</b>          | Mar. 21, 2025   |
| <b>Application Deadline</b> | Open until filled   |
| <b>Position Start Date</b>  | Available immediately   |
| <b>Job Categories</b>       | Director/Manager  |
| <b>Academic Field(s)</b>    | Development/Institutional Advancement   |
| <b>Job Website</b>          | <a href="https://www.auemployment.com/postings/51516">https://www.auemployment.com/postings/51516</a> |

**Apply By Email**

**Job Description**

**Auburn Advancement** seeks candidates for the position of **Executive Director, Advancement Operations and Compliance** to join our operations and strategy team! In this position, you will serve as a key internal advisor to shape the future of Auburn Advancement's efforts to ensure organizational governance, regulatory affairs, and operational compliance.

**What You'll Do:**

- **Champion Philanthropy:** By safeguarding the integrity of gift agreements, you'll play a crucial role in fostering trust with Auburn's donors. Your oversight ensures that contributions are aligned with both donor expectations and Auburn's mission, enhancing Auburn's long-term ability to attract and steward philanthropic gifts.
- **Organizational Integrity:** Ensure that all Advancement policies and operational standards meet university and regulatory guidelines, serving as an advisor on non-profit governance and

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compliance.

- **Driving Regulatory Compliance:** Manage the review and maintenance of contracts, policies, and critical documents across Auburn Advancement and its' affiliated organizations, ensuring alignment with university standards, leading industry practices, and legal requirements.
- **Advancement Collaboration and Leadership:** Work closely with Auburn Advancement colleagues, campus partners, and external counsel to provide guidance on matters involving donor confidentiality, gifts, including gifts of real property, and donor intent.

**Why You'll Love It Here:**

- **Impactful Work:** Your efforts will directly contribute to the growth and success of Auburn University and its priorities.
- **Collaborative Environment:** Join a team of dedicated professionals who are committed to making a difference.
- **Purpose Driven Work:** Align your passion and fulfillment to your work, where you're trusted to reach your full potential and achieve your pinnacle career experience.
- **Culture by Design:** Thrive in a culture that champions respect, accountability, and professional development.

Now is the perfect time to join Auburn Advancement, a dynamic team encompassing Operations and Strategy, Culture and Talent, Engagement, Philanthropy, and Communications. Under the visionary leadership of Senior Vice President Rob Wellbaum - a seasoned and respected advancement professional - our organization is set to revolutionize the future of Advancement.

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**