

Director of Residential Facilities Operations
University at Buffalo

Direct Link: <https://www.AcademicKeys.com/r?job=254182>

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Posted Mar. 7, 2025, set to expire Jul. 3, 2025

Job Title Director of Residential Facilities Operations
Department Residential Facilities
Institution University at Buffalo
Buffalo, New York

Date Posted Mar. 7, 2025

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Director/Manager

Academic Field(s) Residential Life
Facilities Operations

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Job Description

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Director of Residential Facilities Operations

Classification Title
Senior Staff Associate

Department
Residential Facilities

Posting Number

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P250051

Posting Link

<https://www.ubjobs.buffalo.edu/postings/55741>

Employer

State

Professional Appointment Term

Term

Salary Grade

SL5

Posting Detail Information

Position Summary

Campus Living is accepting applications for the Director of Residential Facilities (FPMO – Facilities Planning and Management Officer). In this role, you will lead a dynamic and diverse team that seeks to provide safe, attractive, and well-functioning facilities. You will direct the operation and maintenance of the residential physical plant, encompassing more than 2.5 million square feet of space over two campuses. The University at Buffalo annually houses just under 8,000 undergraduate and graduate students in 13 residence halls and 5 apartment complexes.

As a senior leader, the functional areas of responsibility within the housing team include building maintenance, custodial services, emergency planning and contractor engagement and management. You are responsible for setting employee and/or group goals, workforce planning, training and assessment. You will be expected to employ a variety of leadership strategies and interact consistently with housing management and staff, contractors, vendors, students, and parents. In this role, you will provide leadership for and supervision of approximately 3 direct reports staff, including Associate/Assistant Directors and Managers for custodial and maintenance. You will oversee an annual operating budget of approximately \$18m.

Your responsibilities include:

- Monitor quality of services provided through housing facilities management staff and contractors, focusing on safety, student learning, inclusion, sustainability, and customer satisfaction.
- Contribute to long-term capital improvements, renovations, and new construction in support of

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the housing master plan.

- Develop and oversee the implementation of policies and procedures related to the housing facilities management organization.
- Direct administration of housing facilities budgets, including development, monitoring, and reporting.
- Conduct research, benchmarking, and best practice analysis projects on various facilities-related topics.

Our team recognizes the advantages diverse perspectives and backgrounds brings to the workforce. We are particularly interested in candidates who share this value and will work to achieve the university's goals of inclusive excellence.

About Student Life

As a member of Student Life, you will join service professionals, all driven by one shared set of values designed to help ensure students' well-being, create a safe and supportive environment, and promote student success. In Student Life, growth is a shared passion. We aim for excellence, thinking big and going bold. We pursue our goals tenaciously while stewarding the student experience. We build communities and advance diversity in all forms. We encourage discovery and celebrate success. Our team recognizes the advantages diverse perspectives and backgrounds bring to the workplace. We are particularly interested in candidates who share this value and will work to achieve the university's goals of inclusive excellence.

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Minimum Qualifications

- Bachelor's degree is required.
- A minimum of five years of progressive experience in facilities management, supervision, and administration in a medium to large complex organization.
- A comprehensive understanding of building systems and mechanical equipment with respect to the engineering design and operation.
- Demonstrated ability, or very strong potential to successfully integrate facilities management with the goals of a collegiate residential and educational environment intended to build community.
- The ability to interact appropriately with a wide variety of constituents with diverse backgrounds and demonstrate cultural competence.
- Strong experience in performance management and budget administration.
- Candidate must also possess strong public speaking and presentation skills and have experience

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conducting assessment (benchmarking, KPIs, best practices, industry standards).

Preferred Qualifications

- A degree from an accredited institution in construction management, facilities management, engineering, or architecture.
- Experience in higher education facilities management.
- Designation as a Certified Education Facilities Professional
- Experience with working in a unionized environment.
- More than five years of progressive experience in facilities management, supervision, and administration in a medium to large complex organization.

Salary Range

\$115,000 - \$125,000

Additional Salary Information

Job Type

Full-Time

Campus

North Campus

Special Instructions Summary

Additional Information

Pursuant to Executive Order 161, no State entity, as defined by the Executive Order, is permitted to ask, or mandate, in any form, that an applicant for employment provide his or her current compensation, or any prior compensation history, until such time as the applicant is extended a conditional offer of employment with compensation. If such information has been requested from you before such time, please contact the Governor's Office of Employee Relations at (518) 474-6988 or via email at info@goer.ny.gov.

Is a background check required for this posting?

Yes

Background Check Notification

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Employment in this position will be contingent on the university's verification of credentials and any other information required by federal or state law, and University at Buffalo policies, including the completion of a criminal history check.

Contact Information

Contact's Name

Gary Thompson

Contact's Title

Director of Housing Operations

Contact's Email

gt24@buffalo.edu

Contact's Phone

716-645-3078

To Apply, visit:

<https://www.ubjobs.buffalo.edu/postings/55764>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

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