

Executive Director of Admissions
Marian University

Direct Link: <https://www.AcademicKeys.com/r?job=253067>

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Posted Feb. 13, 2025, set to expire Dec. 14, 2025

Job Title Executive Director of Admissions
Department Health Professions
Institution Marian University
Indianapolis, Indiana

Date Posted Feb. 13, 2025

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Director/Manager
Senior Executive Officer

Academic Field(s) Business & Administration
Admissions/Financial Aid

Job Website <https://marian.rec.pro.ukg.net/MAR1500MNUI/JobBoard/fde73847-46d9-4c8a-924e-a28b5c630bfc/OpportunityDetail?opportunityId=58e23006-6031-4f00-95b4-28351710fe97>

Apply By Email

Job Description

As a part of a diverse community of faculty and staff who represent many faith systems and worldviews, Marian University seeks an experienced, innovative, and strategic leader for the position of Executive Director (ED) of Admissions for Health Professions. The ED will be responsible for admissions, operations, recruitment and data management within the university's health profession programs including Doctor of Osteopathic Medicine (DO), Master's in Biomedical Sciences, Doctor of Nursing Practice (DNP) with tracks in, Family Nurse Practitioner (FNP) and Certified Registered Nurse Anesthetist (CRNA), Accelerated Bachelor's of Science in Nursing (ABSN), counseling, exercise science and developing programs in Physical and Occupational Therapy (PT/OT).

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Education:

A Master's degree in Higher Education Administration, Enrollment Management, Business Administration, or a related field.

Experience:

- * Minimum of 5 years of progressive leadership experience in enrollment management, ideally with a focus on health professions or graduate-level education.
- * Demonstrated success in developing and executing enrollment strategies that align with institutional goals and increase access in health professions programs.
- * Strong knowledge of data-driven enrollment management practices, recruitment, and student retention strategies.

Skills and Abilities:

- * Proven ability to lead and motivate a team, driving results in a fast-paced and evolving environment.
- * Excellent communication and interpersonal skills, with the ability to build effective relationships with faculty, staff, prospective students, and external partners.
- * Strong analytical skills and proficiency in enrollment management systems, CRM tools, and data analysis.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact