

Assistant Dean for Leadership, Professionalism, and Bar
Success
Michigan State University

Direct Link: <https://www.AcademicKeys.com/r?job=252967>

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Posted Feb. 11, 2025, set to expire Jun. 13, 2025

Job Title	Assistant Dean for Leadership, Professionalism, and Bar Success
Department	MSU Law
Institution	Michigan State University East Lansing, Michigan
Date Posted	Feb. 11, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Associate/Assistant Dean
Academic Field(s)	Administration - Academic Unit
Apply Online Here	https://careers.msu.edu/
Apply By Email	
Job Description	

The College of Law at Michigan State University

Assistant Dean for Leadership, Professionalism, and Bar Success

Position Summary:

The Assistant Dean for The Assistant Dean for Professionalism, Leadership and Bar Success plays a vital role in preparing students for the practice of law. This position focuses on developing professionalism and professional identity programming, improving bar passage rates, and advising about licensure requirements, thus supporting law students' academic and professional success. This position focuses on developing professionalism and professional identity programming, improving bar passage rates, and advising about licensure requirements, thus supporting law students' academic and professional success. This position involves strategic planning, academic advising, and collaboration with faculty and staff to implement effective professionalism and bar preparation programs. Key

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responsibilities include monitoring licensure reforms, designing interventions for students facing academic challenges, providing individualized counseling, and managing vendor relationships.

The role also requires a strong focus on diversity, innovation, and data-driven decision-making to enhance student outcomes and institutional success.

Equal Employment

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity,

Opportunity Statement:

national origin, citizenship, age, disability or protected veteran status.

Min. Qualifications:

- 3 to 5 years experience in Academic Support, Bar Passage, Student Affairs, Academic Affairs, Counseling, or Diversity Services in higher education, preferably in a law school or graduate school setting.
- A member in good standing with a state bar, admitted to practice in the United States.

Degree Requirements:

Doctorate

Area of Study:

Law

Desired Degree:

Area of Study:

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Demonstrated knowledge of learning theory and ability to work with students facing academic challenges.

- Creative and innovative problem solver.
- Ability to identify and navigate administrative rules and policies.
- Develop systems to improve the efficiency, effectiveness, and quality of services provided to students and alumni.
- Experience providing bar review preparation or academic support; possess a deep understanding of law testing methods and ability to advise students regarding bar exam success.
- Excellent oral and written communication skills.
- Experience working with students and co-workers from diverse racial, cultural, educational, and geographic backgrounds.

Desired Qualifications:

- Ability to work independently and collaboratively under the pressure of frequent deadlines in a fast-paced and dynamic environment.
- Ability to bring a student-centered approach to the work and be sensitive to issues faced by a diverse, demanding professional student population. Familiarity with student-support resources to make referrals when appropriate.
- Ability to keep sensitive information confidential.
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Strong interpersonal and communication skills to clearly and effectively communicate information to internal and external audiences, client groups, and management.

- Ability to prioritize tasks and complete numerous projects efficiently, effectively, and on deadline.
- Familiarity integrating data and metrics to drive decision-making for resources and support for students.
- Familiarity with learning management systems, data analytics platforms, or other educational technologies to enhance student support and program effectiveness.

Remote Work Statement:

MSU strives to provide a flexible work environment and this position has been designated as remote-friendly. Remote-friendly means some or all of the duties can be performed remotely as mutually agreed upon.

Applicants should apply on-line at <https://careers.msu.edu/>

Applicant Instructions

Required Application Materials:

- The search committee is committed to respecting and maintaining confidentiality. Application materials must include:
- Cover Letter
- Current Curriculum Vitae or Resume
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A statement addressing your experience or plans to advance diversity, equity, and inclusion within the College of Law community At least three professional references including full name, title, telephone number, and email address

Special Instructions:

If you require reasonable accommodation in completing the application, interviewing, or otherwise participating in the employee selection process, please direct your inquiries to **Roxann Graham**, College of Law Human Resources at grahamro@msu.edu

Department website:

WWW.LAW.MSU.EDU

Department Statement:

Today, MSU Law has more than 600 students, 55 faculty members, 66 staff members, five librarians, and a world-wide network of over 12,000 alumni. MSU Law operates seven legal clinics overseen by nationally recognized faculty that provide students an opportunity to work on actual legal cases. Additionally, it offers some of nations leading law programs in new and emerging legal education, including Intellectual Property and Trial Advocacy, Indigenous Law and Policy Center, the Lori E. Talsky Center for Human Rights of Women and Children, Conservation Law Center, and Animal Legal and Historical Web Center.

MSU College of Law, operating under the principles of its Diversity, Equity, and Inclusion Strategic Plan, is poised to become the states preeminent law school, preparing a diverse community of lawyer-leaders to serve diverse communities in Michigan and beyond. It is committed to providing a legal education that is taught by leading scholars in their fields, includes best-in-class experiential opportunities, and helps students graduate without excessive debt.

MSU Statement:



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Michigan State University has been advancing the common good with uncommon will for more than 160 years. One of the top research universities in the world, MSU pushes the boundaries of discovery and forges enduring partnerships to solve the most pressing global challenges while providing life-changing opportunities to a diverse and inclusive academic community through more than 200 programs of study in 17 degree-granting colleges.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact