

Director of Residential Facilities Operations
University at Buffalo, The State University of New York

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Posted Feb. 11, 2025, set to expire Aug. 4, 2025

Job Title	Director of Residential Facilities Operations
Department	Residential Facilities
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	Feb. 11, 2025
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Residential Life Facilities Operations
Job Website	https://www.ubjobs.buffalo.edu/postings/55764
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Campus Living is accepting applications for the **Director of Residential Facilities** (FPMO – Facilities Planning and Management Officer). In this role, you will lead a dynamic and diverse team that seeks to provide safe, attractive, and well-functioning facilities. You will direct the operation and maintenance of the residential physical plant, encompassing more than 2.5 million square feet of space over two campuses. The University at Buffalo annually houses just under 8,000 undergraduate and graduate students in 13 residence halls and 5 apartment complexes.

As a senior leader, the functional areas of responsibility within the housing team include building maintenance, custodial services, emergency planning and contractor engagement and management. You are responsible for setting employee and/or group goals, workforce planning, training and assessment. You will be expected to employ a variety of leadership strategies and interact consistently with housing management and staff, contractors, vendors, students, and parents. In this role, you will provide leadership for and supervision of approximately 3 direct reports staff, including Associate/Assistant Directors and Managers for custodial and maintenance. You will oversee an annual operating budget of approximately \$18m.

Your responsibilities include:

- Monitor quality of services provided through housing facilities management staff and contractors, focusing on safety, student learning, inclusion, sustainability, and customer satisfaction.
- Contribute to long-term capital improvements, renovations, and new construction in support of the housing master plan.
- Develop and oversee the implementation of policies and procedures related to the housing facilities management organization.
- Direct administration of housing facilities budgets, including development, monitoring, and reporting.
- Conduct research, benchmarking, and best practice analysis projects on various facilities-related topics.

Our team recognizes the advantages diverse perspectives and backgrounds brings to the workforce. We are particularly interested in candidates who share this value and will work to achieve the university's goals of inclusive excellence.

About Student Life

As a member of Student Life, you will join service professionals, all driven by one shared set of values designed to help ensure students' well-being, create a safe and supportive environment, and promote student success. In Student Life, growth is a shared passion. We aim for excellence, thinking big and going bold. We pursue our goals tenaciously while stewarding the student experience. We build communities and advance diversity in all forms. We encourage discovery and celebrate success.

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Minimum Qualifications

Bachelor's degree is required.

A minimum of five years of progressive experience in facilities management, supervision, and administration in a medium to large complex organization.

A comprehensive understanding of building systems and mechanical equipment with respect to the engineering design and operation.

Demonstrated ability, or very strong potential to successfully integrate facilities management with the goals of a collegiate residential and educational environment intended to build community.

The ability to interact appropriately with a wide variety of constituents with diverse backgrounds and demonstrate cultural competence. Strong experience in performance management and budget administration.

Candidate must also possess strong public speaking and presentation skills and have experience conducting assessment (benchmarking, KPIs, best practices, industry standards).

Preferred Qualifications

A degree from an accredited institution in construction management, facilities management, engineering, or architecture.

Experience in higher education facilities management.

Designation as a Certified Education Facilities Professional

Experience with working in a unionized environment.

More than five years of progressive experience in facilities management, supervision, and administration in a medium to large complex organization.



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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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