

Senior Manager, Finance  
Singapore Institute of Technology

Direct Link: <https://www.AcademicKeys.com/r?job=251047>

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Posted Jan. 3, 2025, set to expire Jul. 5, 2025

**Job Title** Senior Manager, Finance

**Department**

**Institution** Singapore Institute of Technology  
Singapore, , Singapore

**Date Posted** Jan. 3, 2025

**Application Deadline** Open until filled

**Position Start Date** Available immediately

**Job Categories** Director/Manager

**Academic Field(s)** Financial Planning/Budget Management

**Job Website** <https://careers.singaporetech.edu.sg/cw/en/job/498826/senior-manager-finance>

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**Job Description**

## Senior Manager, Finance

**Job no:** 498826

**Department:** Finance

**Contract type:** Contract

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Reporting to the Associate Vice President (Finance), this role is to assist the AVP (Finance) in driving transformation in Finance Division.

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### **Key Responsibilities**

- Collaborate with cross-functional teams to gather and analyze business requirements for finance transformation projects
- Develop and implement business process improvements to enhance efficiency and effectiveness
- Create and maintain detailed documentation of business processes, requirements, and solutions
- Utilize visualization tools such as Power BI to create insightful and actionable reports and dashboards
- Design and implement simple RPA solutions to automate repetitive tasks and improve process efficiency
- Leverage data analytics to identify trends, patterns, and insights that drive informed decision-making
- Work closely with IT and Finance teams in financial systems implementation
- Provide ongoing support and training to end-users on new processes and systems
- System Access Rights Management: Perform the system administrator role for SAP (Finance Module), Esker (E-invoicing System), Qilksense (Data Analytics System), Finance SharePoint and others assigned by AVP (Finance)

### **Job Requirements**

- Bachelor's Degree with more than 10 years of working experience in Finance related work (with at least 3 years of relevant Business Analyst experience)
- IT savvy, proficient in Microsoft Excel, Power BI and other visualization tools
- Hands-on experience in SAP S4 Hana, SAP Concur and SAP Analytical Cloud (SAC) will be an added advantage
- Strong analytical skills - proven ability to gather, organize, analyze business data from various sources
- Effective communication skills - proven ability to convey critical business information to IT divisions and influence key stakeholders
- Team player, resourceful and adaptable in a fast-paced environment with tight working deadlines

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**Advertised:** 03 Jan 2025 Singapore Standard Time

**Applications close:** 31 Mar 2025 Singapore Standard Time

### **Contact Information**

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Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

Singapore