

Associate Provost for Faculty Affairs and Budget Bowie State University

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Posted Dec. 23, 2024, set to expire Apr. 24, 2025

Job Title	Associate Provost for Faculty Affairs and Budget
Department	Division of Academic Affairs
Institution	Bowie State University Bowie , Maryland
Date Posted	Dec. 23, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Associate Provost/Chancellor
Academic Field(s)	Financial Planning/Budget Management Academic Affairs University Administration
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Job Description

Bowie State University is pleased to announce its search for the next Associate Provost for Faculty Affairs and Budget (APFAB). The new APFAB will be an energetic and enterprising academic leader who will embody and promote both academic excellence and a culture of collaboration, inclusion, mentorship, and innovation.

Bowie State University (BSU) is building a bold future on a proud heritage. Founded in 1865, BSU is Maryland's oldest Historically Black College or University (HBCU) and is one of 12 constituent institutions of the University System of Maryland (USM). Ranked by U.S. News & World Report as #

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11 among the more than 100 HBCUs in the nation, BSU provides high-quality and affordable educational opportunities for students with ambitions to achieve and succeed.

The Associate Provost for Faculty Affairs and Budget will join the leadership team in the Division of Academic Affairs at Bowie State University to provide strategic management of both the life cycle of comprehensive personnel actions of faculty and other academic employees as well as all finance and budget operations in support of the division. Reporting to the Provost and Vice President for Academic Affairs, the APFAB will be a strong partner to the Executive Director of University Budget and Chief Human Resources Officer, as well as an engaged, collaborative leader with all relevant academic and non-academic stakeholders and constituencies across the campus. The APFAB will be committed to Bowie State University's mission to provide excellent academic opportunities to all students by supporting faculty affairs and financial operations for the Office of the Provost and Vice President for Academic Affairs.

Required qualifications include: the successful candidate must have earned a doctorate degree with a demonstrated record in faculty affairs and experience in planning, forecasting, cost and financial analysis, budget management and reporting at an accredited institution of higher education; seven (7) years of progressively responsible administrative experience in academic leadership, including a minimum of five (5) years in budget management and leadership, and a minimum of three (3) years of administrative leadership in academic affairs with demonstrated experience in the management of faculty and staff recruitment, contract processing, and tenure and promotion, post-tenure, and faculty annual development reviews; a record of successful teaching, service, and scholarship/creative activity and earned tenured faculty status with significant faculty leadership experience. For additional information about skills and qualities please visit the profile linked here:

<https://www.agbsearch.com/searches/associate-provost-for-faculty-affairs-and-budget-bowie-state-university>.

For fullest consideration, applications should be submitted by **February 20, 2025** to the AGB Search portal at [Bowie State Associate Provost for Faculty Affairs and Budget](#).

Candidates are requested to submit the following: a *curriculum vitae*; a letter of interest that addresses the opportunities and experiences relative to the qualifications and desired attributes in the profile; and contact information for five references (to be contacted with candidate's permission at a later date).

Nominations and expressions of interest in the Associate Provost for Faculty Affairs and Budget opportunity are encouraged. Please direct them to the AGB search consultants listed below or to BSUAssocProvFacAffairs@agbsearch.com.

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Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact