

Senior Associate Vice President for Audit and Compliance
Old Dominion University

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Posted Dec. 20, 2024, set to expire Nov. 1, 2025

Job Title	Senior Associate Vice President for Audit and Compliance
Department	UNIVERSITY AUDIT DEPARTMENT
Institution	Old Dominion University Norfolk, Virginia
Date Posted	Dec. 20, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Vice-(President/Provost/Chancellor)
Academic Field(s)	Financial Planning/Budget Management
Job Website	https://jobs.odu.edu/postings/22421
Apply By Email	
Job Description	

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Old Dominion University seeks an experienced leader to serve as its Senior Associate Vice President for Audit and Compliance. The selected individual will bring subject-matter expertise, sound judgment, excellent relationship and management skills, and a strategic understanding of risk-based audit and compliance approaches in their leadership of this important area. Reporting administratively to the President and functionally to the Board of Visitors through the Audit, Compliance, and Human Resources Committee, this position advises leaders and managers across ODU on its financial integrity, operational efficiency and effectiveness, and regulatory positioning. The Senior Associate Vice President for Audit and Compliance and their staff contribute to the University's commitment to service and pursuit of excellence. Following the recent integration of Eastern Virginia Medical School into Old Dominion University, the University's complexity and portfolio have significantly changed with the establishment of Macon & Joan Brock Virginia Health Sciences at Old Dominion University. The Senior Associate Vice President for Audit and Compliance will serve as a strategic partner in navigating the post-integration audit and compliance landscape.

Duties

The Senior Associate Vice President for Audit and Compliance is responsible for leading and managing all facets of Old Dominion University's internal audit and institutional compliance programs amidst the ever-evolving audit and compliance landscape. This role is instrumental in ensuring that the University consistently achieves excellence in the execution of its mission and the management of its business operations. By developing and implementing robust audit and compliance strategies, the Senior Associate Vice President for Audit and Compliance helps to mitigate financial, regulatory, and other risks. Additionally, this position is crucial in maintaining the highest standards of integrity in all University operations, thereby reinforcing the University's commitment to supporting its research and teaching missions. The Senior Associate Vice President for Audit and Compliance works collaboratively with various stakeholders to create a culture of accountability and transparency throughout the institution.

Responsibilities

- **Strategic Planning and Risk Management:** Develop, update, and manage the annual and long-range risk-based audit plans with input from the President, Board of Visitors, and senior management. Regularly review and adjust plans to address changes in the university's environment, ensuring alignment with the University's mission and strategic objectives.
- **Audit Execution and Compliance:** Oversee and conduct comprehensive audit examinations, including special requests from senior leadership, ensuring all necessary procedures are performed and documented according to departmental policies and Global Internal Audit Standards. Supervise internal audit staff and approve the scope, objectives, and procedures of engagements.

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- **Communication and Coordination:** Facilitate regular meetings with the Audit, Compliance, and Human Resources Committee to communicate audit results, annual plans, departmental activities, and University progress in implementing recommendations. Ensure open dialogue regarding resource limitations and significant changes to the audit plan.
- **Follow-Up and Assurance:** Approve audit reports, appraise the adequacy of actions taken to correct deficiencies, and assist departments in establishing corrective action plans. Continuously follow up on audit findings and confirm the implementation of recommendations, communicating results to the President, Board of Visitors, and campus constituents.
- **Professional Development and Trend Analysis:** Ensure the internal audit function collectively possesses the required knowledge and skills. Participate in continuing professional education and training, identify emerging trends and issues that could impact the university, and incorporate best practices into the audit methodology. Coordinate with other assurance providers and adhere to university policies and external directives.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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