

Director, PMU Sports Academy  
Prince Mohammad Bin Fahd University

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Downloaded On: Dec. 19, 2024 3:04am

Posted Dec. 18, 2024, set to expire Nov. 27, 2025

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| <b>Job Title</b>            | Director, PMU Sports Academy  |
| <b>Department</b>           | Sports Academy  |
| <b>Institution</b>          | Prince Mohammad Bin Fahd University<br>Al Khobar, Eastern, Saudi Arabia   |
| <b>Date Posted</b>          | Dec. 18, 2024   |
| <b>Application Deadline</b> | Open until filled   |
| <b>Position Start Date</b>  | Available Immediately   |
| <b>Job Categories</b>       | Director/Manager  |
| <b>Academic Field(s)</b>    | Athletics   |
| <b>Apply Online Here</b>    | <a href="https://pmu.taleo.net/careersection/ex/jobsearch.ftl">https://pmu.taleo.net/careersection/ex/jobsearch.ftl</a> |
| <b>Apply By Email</b>       |   |
| <b>Job Description</b>      |   |

AL-KHOBAR, KINGDOM OF SAUDI ARABIA

**Position:**Director, PMU Sports Academy

**Department:**Sports Academy

**Institution:**Prince Mohammad Bin Fahd University

**Reports to:**Vice President, Student Affairs

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## Introduction

The Director of the University-Affiliated Sports Academy is a senior leadership role responsible for overseeing the operations, strategy, and growth of the academy. The position ensures the alignment of the academy's vision with the university's mission and values, fostering excellence in sports education, training, and performance. The Director will lead a multidisciplinary team to provide high-quality programs, enhance student-athlete experiences, and promote a culture of health, wellness, and competitive achievement.

## Duties and Responsibilities

### Strategic Leadership

- Develop and implement a comprehensive strategic plan for the sports academy in alignment with the university's objectives.
- Identify and develop opportunities for collaboration with external stakeholders, including professional organizations, local sports federations, and sponsors.
- Promote the academy's programs nationally and internationally to attract top talent and partnerships.

### Program Development and Management

- Oversee the design and delivery of athletic training, education programs, and wellness initiatives for student-athletes.
- Ensure compliance with all national and international sports regulations, standards, and codes of ethics.
- Evaluate and improve existing sports programs to maintain competitiveness and relevance.

### Student-Athlete Development

- Foster an environment that supports the academic and athletic success of student-athletes.
- Collaborate with academic departments to ensure student-athletes meet educational requirements.
- Address the well-being of student-athletes, providing resources for physical and mental health.

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### **Operational Oversight**

- Manage the academy's budget, ensuring efficient use of resources and alignment with institutional goals.
- Supervise staff, including coaches, trainers, and administrative personnel, providing professional development opportunities.
- Oversee the maintenance and upgrade of sports facilities to provide a world-class training environment.

### **Community Engagement and Promotion**

- Build relationships with alumni, donors, and community leaders to secure funding and sponsorships.
- Organize events, tournaments, and workshops to promote sports and engage the community.
- Act as the primary spokesperson for the academy, enhancing its public image and visibility.

### **Qualifications & Experience (*Required*)**

Suitable candidates should have earned a Master's or PhD degree in Sports Management, Physical Education, Business Administration, or a related field and augments existing expertise in the focus areas of PMU's strategic plan with more than 10 years' experience in sports management, athletic administration or a related field, with at least 5 years in a leadership role in similar environments.

Suitable candidates must have a proven track record of managing sports programs and developing successful student-athlete initiatives.

### **Knowledge, Skills and Abilities(*Required*)**

- Strong leadership skills and team management skills with the ability to influence and motivate constituencies which could span multiple organizational boundaries.
- Demonstrated record of planning and analytical skills.
- Demonstrated ability to make sound business decisions using good business judgment and innovative and creative problem-solving.
- Financial acumen with experience in budgeting and resource management.

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- Demonstrated ability to build partnerships and engage stakeholders.
- Excellent interpersonal and communications skills with the ability to cultivate professional and business partnerships.
- Knowledge of modern coaching techniques, sports sciences, and athlete development models.

### Remuneration and Benefits

PMU offers an income tax-free compensation package, commensurate with rank and experience, including 12-month salary, PMU accommodation, annual vacation, and annual round-trip airfare to the home country, medical insurance and end of contract benefits.

### How to Apply

Application to this position require a letter of interest, curriculum vita (include a recent photo; state citizenship; and links to Google Scholar & Scopus and LinkedIn profile), copy of Masters and Ph.D. Diploma, statement of research and teaching interests and a portfolio (no more than 20 pages long) that includes representative professional work depicting evidence of research, teaching activities; a narrative of administrative and leadership philosophy including a statement of past and proposed efforts to enhance diversity as well as the names, addresses, phone numbers and email addresses of at least three professional references who may be contacted, with permission of the candidate, following initial evaluations by the search committee

**Note:** In order to apply for a position of Associate / Full Professor, candidates must provide a letter of promotion from an academic institution with a documented due process to the rank of Associate / Full Professor.

*Positions advertised on our job website and can be closed at the discretion of the department at any time. This position is open until filled. This employment site is updated on a regular basis. The length of the recruitment and screening process may vary from position to position, depending upon a variety of factors. Should review of your qualifications result in a decision to pursue your candidacy, you will be contacted by phone or email.*

*Review of applications will begin immediately and continue until positions are filled.*

- Please mention the name of the source/website where you have seen this advertisement

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- Only short listed candidates will be contacted.

**For submission of applications, log-on to our career site:**

<https://pmu.taleo.net/careersection/ex/jobsearch.ftl>

*Alternatively, send your application by email to [vacancies@pmu.edu.sa](mailto:vacancies@pmu.edu.sa) in the event of an unsuccessful online application. (Please specify Position Applied for in the email subject line and mention the name of the source/website where you have seen this advertisement)*

## Disclaimer

PMU reserves the right to alter, amend and add responsibilities to this position in line with the institutional needs. Changes and amendments to this job description shall be within the academic framework and the general employment conditions.

## Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact** International Recruitment  
Prince Mohammad Bin Fahd University  
Al Khobar, Eastern  
Saudi Arabia

**Contact E-mail** [vacancies@pmu.edu.sa](mailto:vacancies@pmu.edu.sa)