

**Exec Dir & Chief Maintenance Officer  
Auburn University**

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Posted Dec. 16, 2024, set to expire Oct. 31, 2025

<b>Job Title</b>	Exec Dir & Chief Maintenance Officer
<b>Department</b>	Facilities Administration
<b>Institution</b>	Auburn University Auburn, Alabama
<b>Date Posted</b>	Dec. 16, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Director/Manager
<b>Academic Field(s)</b>	Facilities Operations
<b>Job Website</b>	<a href="https://www.auemployment.com/postings/50409">https://www.auemployment.com/postings/50409</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

**Job Summary**

Directs and manages the daily maintenance and repair of all campus buildings including overall management of the campus-wide preventative maintenance program. Establishes policy, practices, standards, technical support, KPIs, metrics, and training standards for use in the maintenance of campus facilities to be used by all university units.

**Essential Functions**

- Establishes, implements, and maintains university-wide standards for preventative maintenance programs and corrective maintenance processes and systems.
- Oversees the direction of the daily operations of the Facilities Management maintenance organization serving the academic and administrative spaces of the University including

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electrical, plumbing, mechanical and HVAC, carpentry, roof, signage, painting, general trades, and automotive repair service and maintenance related operations.

- Develops and maintains a long-range maintenance planning program for all university facilities that utilizes a standardized facility condition assessment (FCA) program to inform the plan development. Integrally involved in the execution of FCA's for all AU organizations
- Provides reporting to AU leadership on the state of all university buildings.
- In partnership with Risk Management & Safety and the FM Safety Manager, establishes safety standards and safety training for maintenance work to be used by all AU units.
- Provides technical "reach-back" and engineering expertise to units outside of FM through the FM maintenance organization as well as through internal coordination with FM Planning, Design & Construction.
- Develops and maintains standardized KPIs and metrics to track performance.

**Minimum Qualifications**

**Education:** Bachelor's Degree in Engineering, Architecture, Building Science, or related field.

**Experience:** 8 years experience in leading maintenance activities in a multi-building campus environment. Experience shows increasing levels of responsibility and accountability.

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

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