Dean - College of Engineering and Information Technology
Ajman University

Job Title	Dean - College of Engineering and Information Technology
Department	College of Engineering and Information Technology
Institution	Ajman University
	Ajman, , United Arab Emirates
Date Posted	Dec. 13, 2024
Application Deadline	Open until filled
Position Start Date	Aug. 25, 2025
Job Categories	Dean
Academic Field(s)	Administration - Academic Unit
Job Website	https://aujobs.ajman.ac.ae/go/Academic-Job/4157622/
Apply Online Here	https://aujobs.ajman.ac.ae/go/Academic-Job/4157622/
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Job Description	

Job Title: Dean - College of Engineering and Information Technology

College: Engineering and Information Technology

Job Purpose:

The Dean serves as the chief academic and administrative officer of the College of Engineering and Information Technology, providing visionary leadership to ensure the academic excellence and professional growth of students, faculty, and staff. The Dean fosters a dynamic learning environment that promotes innovation, research, and community engagement, aligning the College's mission with

the broader institutional goals.

Supervision:

The Dean reports directly to the Vice Chancellor for Academic Affairs (VCAA) and is responsible for:

- Ensuring the effective discharge of assigned duties.
- Overseeing the academic, financial, and administrative management of the College.
- Cultivating constructive relationships with internal and external stakeholders.
- Promoting an environment of excellence in teaching, research, and professional service.

Duties and Responsibilities:

The Dean's primary responsibilities include:

Strategic Leadership:

- Develop and articulate a clear strategic vision for the College, ensuring alignment with the institution's mission and goals.
- Lead the development, enhancement, and continuous improvement of academic programs, curricula, and study plans.
- Actively engage faculty, staff, and students in the strategic planning and decision-making processes.

Academic Excellence:

- Ensure the continuous assessment and enhancement of academic programs through the development of relevant learning objectives, innovative strategies, and feedback mechanisms.
- Lead efforts to secure and maintain national and international accreditations, including ABET accreditation.
- Foster a culture of academic integrity, innovation, and excellence in teaching, research, and service.

Faculty and Staff Development:

- Provide recommendations on the recruitment, promotion, and retention of faculty and staff to the VCAA.
- Promote professional development opportunities for faculty and staff to enhance their skills and expertise.

- Encourage collaborative and interdisciplinary research among faculty members.

Resource Management:

- Develop and manage the College's budget and allocate resources effectively to achieve strategic goals.
- Oversee the acquisition and maintenance of facilities, equipment, and technology to support teaching, research, and innovation.

External Relations and Outreach:

- Build and maintain strong partnerships with industry, government, business, and educational institutions locally and globally.
- Facilitate funding and sponsorship opportunities to support research, consultancy, and executive education initiatives.
- Represent the College in professional forums, conferences, and community events to enhance its reputation and visibility.

Governance and Collaboration:

- Actively participate in the Council for Academic Affairs (CfAA) meetings and contribute to institutional initiatives.
- Collaborate with other academic and administrative units to support interdisciplinary programs and initiatives.

Qualifications:

- A doctorate degree from highly-ranked accredited institution in a field related to the disciplines represented in the College of Engineering and Information Technology.
- A distinguished record of academic and scholarly accomplishments.
- Demonstrated administrative leadership and managerial experience, preferably as a Dean in an ABET-accredited institution.
- Proven experience in budget planning, personnel management, and resource allocation.
- Comprehensive understanding and experience with accreditation processes, including ABET accreditation.
- Established track record in industry outreach, fostering partnerships, and securing funds for research.

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Key Attributes:

- Visionary leadership with the ability to inspire and motivate faculty, staff, and students.
- Strong communication and interpersonal skills.
- Commitment to fostering diversity, equity, and inclusion within the College.
- Strategic thinker with a results-oriented approach to problem-solving.
- Passionate advocate for academic excellence, research, innovation, and fundraising.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact Manar Sadeq, Senior Officer of Academic Affairs
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