

Associate Vice Provost, Academic Affairs
VinUniversity

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Posted Nov. 22, 2024, set to expire Mar. 23, 2025

Job Title	Associate Vice Provost, Academic Affairs
Department	Vice Provost Office
Institution	VinUniversity Hanoi, Gia Lam, Vietnam
Date Posted	Nov. 22, 2024
Application Deadline	Jan. 15, 2025
Position Start Date	Available immediately
Job Categories	Director/Manager Associate/Assistant Dean Senior Executive Officer
Academic Field(s)	Academic Affairs
Job Website	https://vinuni.edu.vn/job/associate-vice-provost-academic-affairs/
Apply Online Here	https://apply.interfolio.com/159771
Apply By Email	
Job Description	

ABOUT VINUNIVERSITY

VinUniversity (VinUni: <https://vinuni.edu.vn/>) is the first private, not-for-profit Vietnamese university established based on international standards. The university integrates the models of excellent international universities with the unique cultural and economic characteristics of Vietnam, to make a breakthrough in Vietnamese higher education and to become a world-class university.

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VinUni has strategic collaborations with the world's leading universities, including Cornell University and the University of Pennsylvania. These universities have become close advisors and crucial enablers in establishing the three colleges at VinUni: College of Business and Management, College of Engineering and Computer Science, and College of Health Sciences. Every aspect of the University: its curricula, research, faculty, student body, facilities, and campus life, is being developed to meet the highest standards set by the world's leading accrediting and ranking organizations, such as ABET, AACSB, Quacquarelli Symonds (QS) and Times Higher Education (THE).

VinUni's founding benefactor Vingroup is one of the biggest private conglomerates in Asia with the largest market capitalization value in Vietnam. As a multisector corporation, Vingroup focuses on three main areas: Technology; Industrials; and Property Services. VinUni is proud to be a part of the Vingroup ecosystem, giving its students opportunities to connect with several high quality research institutes (such as VinAI, VinBrain, and Vin BigData), pioneering industrial enterprises (such as VinFast), and leading Vietnamese companies (such as Vinpearl, Vinmec, and Vinhomes).

In September 2024, VinUni has become the youngest and fastest university in the world to achieve QS 5 stars, earning 5 stars in 9 categories: global engagement, good governance, program strength, academic development, teaching, employability, facilities, arts, and social impact. In October 2024, VinUniversity was appointed by UNESCO as the first and only UNESCO University Chair, focusing on Environmental Leadership, Cultural Heritage, and Biodiversity.

OPPORTUNITY

VinUni seeks a visionary academic leader with strong academic credentials, an entrepreneurial spirit, and a talent for team building and system development to serve as Associate Vice Provost for Academic Affairs (AVPAA). Reporting to the Vice Provost Academic Affairs (VPAA), the Associate Vice Provost will drive the university's academic portfolio, ensuring top-tier quality, effectiveness, and accelerated progress across all colleges and units.

POSITION RESPONSIBILITIES

VinUniversity seeks a distinguished academic leader for the role of Associate Vice Provost for Academic Affairs to oversee the academic program portfolio, develop new interdisciplinary and international initiatives, manage global and industry partnerships, and lead fundraising for academic projects. The Associate Vice Provost will work with the Vice Provost and senior leaders to implement the university's academic vision, support faculty, and ensure innovation and excellence in higher education.

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Key Responsibilities:

- 1. Development of New Pioneering Educational Products:** Lead the development of new educational programs, particularly interdisciplinary and international collaborative programs, ensuring innovation, effectiveness, and competitive differentiation. Expand executive education and postgraduate offerings to meet market and student needs.
- 2. Industry Relations and Fundraising:** Manage and expand the portfolio of industry relationships to enable and support the success of students and faculty. Oversee the development of co-op programs, student internships, career development initiatives, faculty immersions, joint research projects, fundraising efforts, and strategic partnerships with industry partners.
- 3. Develop a Talented Faculty Team.** In cooperation with Teaching Excellence Center, design and implement policies and programs for identifying, training, rewarding, and retaining talented faculty to ensure the success of academic programs
- 4. Ongoing Leadership Responsibility**
 1. Academic Strategy Development.
 2. Leadership in Academic Policy and Administration
 3. Senior Leadership Team Participation
 4. Leadership and Staff Development

EDUCATION AND EXPERIENCE

- Distinguished scholar with academic record to warrant the position of full professor in one of the following areas: social sciences, computer science, engineering, business administration, or health sciences at prestigious university.
- Demonstrated experience with academic administration, accreditations and regulations.
- Successful experience in progressively responsible administrative, and educational leadership positions at a high-quality academic institution.
- Demonstrated successful experience in strategic planning, fiscal management, resource allocation, and personnel supervision preferably of a large and complex academic institution.
- Demonstrated ability to work with faculty, staff, and students as well as community groups of diverse academic, socioeconomic, cultural, and ethnic backgrounds.
- Excellent written and verbal communication skills (in English) and strong professional network.
- An appreciative understanding of the challenges inherent in operating a new university, combined with creativity, resilience, and the ability to work collaboratively with diverse stakeholders to effectively address challenges and create opportunities that advance the mission and vision of the college/university.
- Respect and appreciation for the core values of VinUni: EXCEL (E: Empathy, X: Exceptional

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Capability, C: Creativity, E: Entrepreneurial Spirit, L: Leadership Mindset).

COMPENSATION

The salary benefits are internationally competitive and commensurate with qualifications and experience.

LIVING AND WORKING IN HANOI, VIETNAM

- Work permit: VinUniversity will assist in and provide advice for obtaining the necessary paperwork needed for employment in Vietnam (visa, work permit, insurance, etc.). However, it is your responsibility to ensure that you can satisfy all the paper requirements in a timely manner.
- According to Vietnamese Law, expatriates are required to submit all necessary documents for a work permit on the first day in Vietnam. For more information about the necessary documents, please refer to the information in this [link](#).
- Living costs: Vietnam has a comparatively low cost of living and expatriates can live a very comfortable life here with a moderate expenditure.

HOW TO APPLY

Please submit your application form and send (1) *Curriculum-Vita*, (2) *a cover letter*, and (3) *a list of two references*.

We thank all applicants for their interest. ***Please note that only those candidates selected for interviews will be contacted.***

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

Vietnam