

Director, Student Success  
Alcorn State University

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Posted Nov. 15, 2024, set to expire May 10, 2025

<b>Job Title</b>	Director, Student Success
<b>Department</b>	School of Business
<b>Institution</b>	Alcorn State University Lorman, Mississippi
<b>Date Posted</b>	Nov. 15, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Director/Manager
<b>Academic Field(s)</b>	Student Affairs
<b>Job Website</b>	<a href="https://jobopps.alcorn.edu/postings/7404">https://jobopps.alcorn.edu/postings/7404</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

### Job Summary

The incumbent is responsible for promotion of student engagement, retention, and achievement. He/she blends visionary leadership, interpersonal skills, and analytical prowess, combined with an in-depth understanding of the challenges and opportunities unique to online and traditional education, and serves as an advocate for student needs.

### Knowledge Skills and Abilities

- Knowledge of student engagement, retention, and achievement concepts, practices, and procedures

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- Excellent communication skills, verbal, written, and interpersonal
- Skilled in the use of educational technologies and learning management systems (LMS) to enhance student experience
- Strong leadership and team management skills with the ability to motivate and inspire.
- Ability to develop and execute student success initiatives that will yield measurable improvements in student engagement and completion rates
- Ability to define problems, collect data, establish facts, and draw valid conclusions Ability to collaborate and effectively work with varied constituents

### **Essential Job Functions**

- Develops and implements holistic student success strategies that drive engagement and progress throughout the online and traditional STEM MBA program
- Establishes effective onboarding processes for new students
- Oversees the creation of academic and non-academic support programs, such as tutoring, mentorship, career services, and networking opportunities
- Collaborates with faculty to identify at-risk students and develop personalized intervention plans to improve outcomes
- Collects and analyzes data on student performance and satisfaction to continually refine student success initiatives
- Engages in continuous dialogue with students to understand their experiences and gather feedback for program enhancements
- Ensures that the online and traditional STEM MBA program remains competitive and relevant by staying abreast of industry trends and advancements in online and traditional education
- Fosters inclusivity and diversity within the online and traditional learning community, ensuring equitable access to resources and support for all students
- Coordinates with marketing and admissions departments to align student success narratives with recruitment efforts and to promote the value proposition of the online and traditional STEM MBA program

### **Qualifications**

#### **Minimum Education**

Master's in Business Administration, or a related field, reflecting an understanding of both academic and business environments.

#### **Minimum Experience**



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A minimum of five years' experience in higher education administration, specifically in student services or program management within an online and traditional learning context.

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

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