

**Assistant Director of LGBTQIA+ Programs
Old Dominion University**

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Posted Nov. 15, 2024, set to expire Nov. 1, 2025

Job Title Assistant Director of LGBTQIA+ Programs
Department WOMEN'S CENTER
Institution Old Dominion University
Norfolk, Virginia

Date Posted Nov. 15, 2024

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Associate/Assistant Director

Academic Field(s) Student Affairs

Job Website <https://jobs.odu.edu/postings/22155>

Apply By Email

Job Description

Job Summary

The primary responsibility is to recruit, train, select staff, and to develop and implement programs and services that meet the needs of the LGBTQIA+ student community. This role involves designing and implementing initiatives, programs, and activities that foster and contribute to the enrichment of the university community and the development of LGBTQIA+ identity. A strong focus will be placed on assessment development and program development initiatives to ensure the effectiveness and impact of these programs. Through cultivating a sense of belonging, promoting academic excellence, and facilitating opportunities for personal and professional growth, the Assistant Director for LGBTQIA+ plays a vital role in strengthening the university's commitment to inclusivity and the overall achievement of the student population. Additionally, this position coordinates and assesses trainings such as Safe Space, serving as the Safe Space Chair and overseeing Ally Bystander Intervention efforts. Advising student organizations in program and activity development is also a key aspect of this

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role, acting as an advocate, mentor, and educator

- **Master's degree in Queer Studies, Women's Studies, College Student Personnel, Higher Education, Student Affairs, Sociology, or related field.**
- Comprehensive knowledge and awareness of evolving trends in the LGBTQIA+ community.
- Some knowledge of student development theory student involvement and engagement and strategies to increase student retention, progression, and graduation.
- Familiarity with LGBTQ community needs/resources and solutions and resolutions.
- Excellent oral and written communication skills, including public speaking and presentations.
- Expertise with social media outreach, including Snapchat Twitter, and Instagram.
- Strong organizational planning and time management skills with a demonstrated ability to build relationships across cultures with students, faculty, staff, and community members.
- Considerable experience in crisis intervention and advocacy work.
- Some supervisory experience with graduate and/or undergraduate student employees.
- Some prior experience in planning and coordinating LGBTQIA+ and multicultural programming.
- Some experience in administering and overseeing university student programs is required.

Preferred Qualifications

- Demonstrated considerable ability to assess students' needs and make appropriate campus and/or community-based referrals.
- Considerable experience in advocacy and understanding of the diverse issues, needs, and concerns within the LGBTQIA+ community, including intersectional perspectives.
- Demonstrated experience or ability to assist in establishing a transformative, innovative, and contemporary women's and gender equity center.
- Some experience in a higher education setting or non-profit.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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