

Director, Office of Transformational Learning  
Kean University

Direct Link: <https://www.AcademicKeys.com/r?job=248914>

Downloaded On: Apr. 2, 2025 6:29pm

Posted Nov. 15, 2024, set to expire Apr. 6, 2025

<b>Job Title</b>	Director, Office of Transformational Learning
<b>Department</b>	Center for Assessment of Learning
<b>Institution</b>	Kean University Union, New Jersey
<b>Date Posted</b>	Nov. 15, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Director/Manager
<b>Academic Field(s)</b>	Continuing Education/Distance Learning
<b>Job Website</b>	<a href="https://kean.wd1.myworkdayjobs.com/en-US/Kean/details/Director--Center-for-Assessment-of-Learning--Office-of-Transformational-Learning_R3246-1">https://kean.wd1.myworkdayjobs.com/en-US/Kean/details/Director--Center-for-Assessment-of-Learning--Office-of-Transformational-Learning_R3246-1</a>

**Apply By Email**

**Job Description**

Reporting to the Assistant Vice President for the Center for Assessment of Learning, the Director, Center for Assessment of Learning (Director 2) is responsible for adult student recruitment, support and services and leads the creation of systems, procedures, processes and tools, and managing them for identifying, accepting and applying prior learning. The Director ensures seamless transfer of credits for college-level learning evaluated and recommended by reputable third parties such as ACE, NCCRS, CLEP, AP, NYU Language, IB and similar programs. The Director champions programs and initiatives that embrace and recognize learning in all contexts, particularly outside the traditional college classroom, including nonformal education, experiential learning, military education, prior learning and work-based learning.

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This role is key to advancing the University's mission of access and equity by advocating for diverse forms of learning and programmatic offerings such as micro-credentials and providing leadership in learning assessment methods and practices, including credit-by-exam, non-academic program review and portfolio evaluation. The Director functions collegially and transparently, grounded in best practices and academic research. As a higher education and adult learning thought leader and academic practitioner, the Director influences and shapes institutional policy and its application. This position requires extensive travel and a flexible schedule including evening and weekend hours. This is not a remote position and requires physical presence on campus as determined by the Supervisor.

Qualifications: Graduation from an accredited college with a Bachelor's degree and minimum of four years of professional experience in higher education working directly with multiple departments and students is required. Preferred qualifications include: a Master's degree; a minimum of two years of experience assessing prior learning or similar/related prior experience; a minimum of two years of experience with transferring college credit for prior learning such as JCT/DSST/AP/CLEP or similar/related prior experience; a minimum of 3 years of experience working with adult students; experience utilizing systems such as Colleague, TES and Slate or similar/related prior experience; and a demonstrated managerial role in higher education. Candidate must have strong interpersonal skills and the ability to handle multiple and competing priorities; excellent project management skills; and excellent oral and written communication skills

Candidacy review begins immediately and continues until appointment is made. **Please submit your cover letter, resume/CV and contact information for three professional references.** Official transcripts are required prior to the starting date of employment.

**Attention current Kean University employees (including part-time Student Assistants, Graduate Assistants, Academic Specialists and Adjuncts): Please apply via the internal career site to ensure consideration as an internal candidate. To apply internally, please log into your Workday account and select the Career icon on your homepage to view available positions.**

### Additional Information

Kean University complies with the [New Jersey First Act](#) (Senate Bill No. 1730, P.L. 2011, Chapter 70). Any individual newly hired by Kean University will be required to abide by this law and establish a principal residence in New Jersey. New employees will have a full 365 days to establish such residence, from the effective date of hire.



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In compliance with the Americans with Disabilities Act (ADA), if you have a disability and would like to request an accommodation in order to apply for a position, please refer to Section III.A. of our [Reasonable Accommodations Policy & Procedures](#).

### **Diversity & Non-Discrimination Statement**

Kean University is committed to establishing and maintaining a diverse campus community through inclusive excellence and equal opportunity. Kean's commitment to access and equity is designed to prepare each graduate to not only thrive, but climb higher in a diverse world. As an affirmative action, equal opportunity institution we work to support a campus-wide agenda to foster a community that both values and promotes the diversity and equity of all students, faculty, staff, administrators, and beyond.

### **EEO/AA Statement**

Kean University is an Equal Opportunity/Affirmative Action/Veterans/Disability Employer

### **Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### **Contact**