

Director, Student Success
Alcorn State University

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Posted Nov. 13, 2024, set to expire May 10, 2025

Job Title	Director, Student Success
Department	School of Business
Institution	Alcorn State University Lorman, Mississippi
Date Posted	Nov. 13, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Student Affairs
Job Website	https://jobopps.alcorn.edu/postings/7387
Apply By Email	
Job Description	

Job Summary

The incumbent is responsible for promotion of student engagement, retention, and achievement. He/she blends visionary leadership, interpersonal skills, and analytical prowess, combined with an in-depth understanding of the challenges and opportunities unique to online and traditional education, and serves as an advocate for student needs.

Knowledge Skills and Abilities

Knowledge of student engagement, retention, and achievement concepts, practices, and procedures
Excellent communication skills, verbal, written, and interpersonal
Skilled in the use of educational technologies and learning management systems (LMS) to enhance student experience

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Strong leadership and team management skills with the ability to motivate and inspire.
Ability to develop and execute student success initiatives that will yield measurable improvements in student engagement and completion rates
Ability to define problems, collect data, establish facts, and draw valid conclusions Ability to collaborate and effectively work with varied constituents

Essential Job Functions

- Develops and implements holistic student success strategies that drive engagement and progress throughout the online and traditional STEM MBA program
- Establishes effective onboarding processes for new students
- Oversees the creation of academic and non-academic support programs, such as tutoring, mentorship, career services, and networking opportunities
- Collaborates with faculty to identify at-risk students and develop personalized intervention plans to improve outcomes
- Collects and analyzes data on student performance and satisfaction to continually refine student success initiatives
- Engages in continuous dialogue with students to understand their experiences and gather feedback for program enhancements
- Ensures that the online and traditional STEM MBA program remains competitive and relevant by staying abreast of industry trends and advancements in online and traditional education
- Fosters inclusivity and diversity within the online and traditional learning community, ensuring equitable access to resources and support for all students
- Coordinates with marketing and admissions departments to align student success narratives with recruitment efforts and to promote the value proposition of the online and traditional STEM MBA program

Qualifications

Minimum Education Master's in Business Administration, or a related field, reflecting an understanding of both academic and business environments.

Minimum Experience A minimum of five years' experience in higher education administration, specifically in student services or program management within an online and traditional learning context.

Contact Information



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Contact

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