

Associate Vice President for Academic Affairs, Institutional
Effectiveness
University of Louisiana at Lafayette

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Posted Sep. 9, 2024, set to expire Jan. 11, 2025

Job Title Associate Vice President for Academic Affairs, Institutional Effectiveness

Department Academic Affairs

Institution University of Louisiana at Lafayette
Lafayette, Louisiana

Date Posted Sep. 9, 2024

Application Open until filled

Deadline

Position Available immediately

Start Date

Job Categories Associate Vice-(Provost/Chancellor)

Academic Field(s) Academic Affairs

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Job Description

The Associate Vice President for Academic Affairs, Institutional Effectiveness (AVPIE) is responsible for providing Academic Affairs leadership on accreditation, academic planning, assessment, institutional research, and budgetary matters under the Provost's Office. The AVPIE utilizes data collection and resource analysis to conceptualize, organize, and prioritize objectives for institutional

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improvement and reaccreditation.

**Specific Duties and Responsibilities of the Associate Vice President for Academic Affairs,
Institutional Effectiveness:**

- Provide leadership to the Institutional Effectiveness unit in the areas of academic programming, institutional research, planning and assessment, institutional accreditation, and strategic plan implementation.
- Serve as the institutional accreditation, Southern Association of Colleges and Schools Commission on Colleges (SACSCOC), liaison for the University. The AVP coordinates accreditation efforts, including reaffirmation, substantive change, annual profiles, periodic reports, as well as providing monitoring, tracking, and support for specialized program accreditations.
- Ensure that compliance with SACSCOC accreditation requirements is incorporated into the University's planning and evaluation process.
- Provide leadership and vision to strategic planning initiatives, including academic planning and campus planning efforts.
- Oversee budget planning and analysis for Institutional Effectiveness, including budget requests, position management, requisitions, and analysis of financial information to support decision-making and planning.
- Oversee Institutional Research and reporting of requested data to external agencies, including the Louisiana Board of Regents, the University of Louisiana System Office, IPEDS, and other state and national officials/agencies.
- Oversee academic planning and review, curriculum management, academic policies, academic fee assessment, and academic facilities usage.
- Oversee internal program review to study the viability of current programs and the creation of new programs.
- Manage and analyze institutional data effectively using institution-wide reports and dashboards for senior leadership and other University stakeholders.
- Facilitate the development of an organizational culture of evidence within the institution and support the development and assessment of college-wide institutional goals, student learning outcomes, and administrative/educational support outcomes.
- Oversee administration of survey data, including National Survey for Student Engagement (NSSE), Faculty Student Satisfaction Engagement (FSSE), Student Satisfaction Inventory (SSI), U.S. News and World Report, Great Colleges to Work For, and other ranking and satisfaction survey data.
- Collaborate with college executive officers to implement elements of the campus and division(s) strategic plan.
- Serve on university committees and perform other duties as assigned.

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Qualifications:

Required Qualifications:

- An earned terminal degree from a regionally accredited college or university
- At least 5 years of progressive and meaningful experience in an administrative-level leadership role
- Knowledge of institutional effectiveness processes
- Excellent communication with proven leadership skills
- Adeptness and experience in team-oriented environments
- Multi-year planning and budgeting experience
- Knowledge of current best practices in academic programming, assessment, institutional research, and planning

Preferred Qualifications:

- Proficiency in data analysis and management
- Experience in utilizing data and research to make recommendations on institutional issues
- Experience in collegial teamwork in the context of an Academic Affairs unit with several Associate Vice Presidents, Assistant Vice Presidents, Executive Directors, Directors, Deans, and Department Heads

EEO/AA Policy



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The University of Louisiana at Lafayette does not discriminate on the basis of race, color, national origin, age, religion, sex, sexual orientation, gender identity, or disability in admission to, access to, treatment in, or employment in its programs and activities as required by Title VI and Title VII of the Civil Rights Act of 1964, Age Discrimination in Employment Act of 1967, Age Discrimination Act of 1975, the Equal Pay Act of 1963, Title IX of the Education Amendments of 1972, Executive Order 11246, Section 503 and 504 of the Rehabilitation Act of 1973, Section 402 of the Vietnam Era Veterans Readjustment Assistance Act of 1974 and the 1990 Americans With Disabilities Act.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact