

Director for The Center for Social Sector Leadership
(0378U), Haas School of Business - 72567
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=244368>

Downloaded On: Sep. 18, 2024 1:14pm

Posted Sep. 5, 2024, set to expire Jan. 2, 2025

Job Title	Director for The Center for Social Sector Leadership (0378U), Haas School of Business - 72567
Department	
Institution	University of California, Berkeley Berkeley, California
Date Posted	Sep. 5, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Administration - Academic Unit Financial Planning/Budget Management Development/Institutional Advancement Business & Administration Human Resources
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Job Description

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About Berkeley

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel



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safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [Guiding Values and Principles](#), our [Principles of Community](#), and our [Strategic Plan](#).

At UC Berkeley, we believe that learning is a fundamental part of working, and our goal is for everyone on the Berkeley campus to feel supported and equipped to realize their full potential. We actively support this by providing all of our staff employees with at least 80 hours (10 days) of paid time per year to engage in professional development activities. To find out more about how you can grow your career at UC Berkeley, visit grow.berkeley.edu.

Departmental Overview

UC Berkeley's Haas School of Business offers a unique opportunity to champion new ideas, collaborate across boundaries, and continually learn in a workplace committed to increasing diversity and creating a welcoming environment for all. Our distinctive culture is captured within our four [Defining Leadership Principles](#): **Question the Status Quo, Confidence Without Attitude, Students Always, and Beyond Yourself**. These principles distinguish Berkeley Haas as a unique environment, conducive to teamwork, collaboration, and career growth.

For more information about the Haas School of Business visit: <https://haas.berkeley.edu/about/>

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The Center for Social Sector Leadership prepares a new generation of cross-sector leaders with the practical skills to tackle complex global challenges and achieve social impact. This is done through research and associated programming on multi-sector leadership, nonprofit networks, social capital, and social impact assessment.

The Haas School of Business embraces flexible working arrangements for its employees. Exact arrangements are determined in partnership with your supervisor to meet role responsibilities and department needs, and are subject to change.

Custom Scope

The Executive Director of the Center for Social Sector Leadership (CSSL) manages all elements of this large and complex center, is responsible for formulating strategies and goals, and plans, directs, and controls programs, budgets, fundraising, events, and other related resources. This position supervises a staff who together are responsible for promoting the mission of CSSL.

Research and programming at CSSL covers multiple topics associated with nonprofit management. As of the fall of 2023, samples of recent research, courses, and programming have included:

A leadership and capacity-building initiative focused on board governance that includes courses, experiential learning opportunities and both research and publications, including a published article about the Chief Governance Officer position, exploring whether designating one board member to serve as a Chief Governance Officer (CGO) would serve as a catalyst to improve governance quality.

Research and programs related to foundation grantmaking, including the approach to innovation that will generate more social impact through philanthropy and a growing philanthropy fellows program. Research on principles for collaborative success, including published findings related to how collaborations can have an impact that is dramatically greater than the sum of the individual parts. This is based on a decade of research developing detailed case studies on a range of successful networks, the authors have identified a common pattern of factors that are essential to effective networking.

New programmatic efforts including ImpactCFO, expanding the Center's work to include an innovative program designed to cultivate top-tier finance professionals equipped to lead the social impact sector into a new era of strategic excellence and sustainable growth. Development of a pilot program to explore the creation of governance programming for Haas alumni, and new courses, including the popular Reinventing Capitalism. A fuller job profile can be found on the Center's website at:

<https://haas.berkeley.edu/cssl/about-us/staff/>

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Application Review Date

The First Review Date for this job is: 09/17/2024.

Responsibilities

The Executive Director of the Center for Social Sector Leadership manages all elements of this large and complex institute, including staff, budget, and programming.

- Identifies and pursues funding opportunities and revenue streams. Participates in fundraising for research initiatives focused broadly on social impact.
- Develops a sustainable financial model for CSSL.
- Develops and executes plans for financing program activities ensuring their ongoing financial sustainability.
- Raises funds to sustain and grow CSSL, both as a self-supporting center and one that has a strong reserve fund and endowment.
- Oversees funding development cycle for grants, gifts, and other external funds, from development of funding proposals to fiscal compliance, budget and project management, and all reporting requirements.

Directs and administers an independent social sector leadership program with complete responsibility for administrative and programmatic activities.

- Assesses program's effectiveness, and recommends changes to program's content, policies, and procedures accordingly.
- Facilitates, directs, and manages research, fundraising, and collaborative efforts across the campus and with external parties.
- Oversees initiatives that advance academic research, programming, and engagement (manage Berkeley Board Fellows, Impact Speaker Series, and Packard Fellows program).
- Monitors and evaluates programs and initiatives.
- Provides strategic direction and recommendations to Haas senior leadership and CSSL Faculty Director.
- Coordinates and develops major research and Center activities.

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Facilitates the efforts of various departments, managers, and outside constituencies to ensure interdisciplinary collaboration.

- Develops and leads CSSL's Advisory Board.
- Leads relationship with CSSL's Faculty Director to drive CSSL's research, programs, and partnerships.
- Develops and maintains close contact with external partner organizations relevant to CSSL's work.
- Represents CSSL's programs to internal and external stakeholders.
- Maintains close communication with stakeholders in the area of social sector and social impact.
- Serves on Haas and/or campus committees and participates in short- and long-term planning efforts as needed.

Participates in advanced program budgeting and accounting processes to support the financial infrastructure of the program.

- Manages financial and human resources.
- Plans, directs, and controls Center budgets and manages financial, HR, technical, and other supporting resources.
- Assures that all programs are financially viable.
- Supervises CSSL staff.

Serves on committees representing the program, participating in short- and long-term planning.

- Assists in developing research, participates in professional conferences, and provides public relations support.
- Represents Haas and CSSL at professional conferences.
- In coordination with the Faculty Director, develops and implements research programs that reflect Haas faculty and social sector field interests.

Other duties as assigned.

Professional Learning and Growth

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- Embraces the principle of being a "student always" by engaging in opportunities for training, workshops, seminars, continuing education pertinent to the position, or at the suggestion of the supervisor.
- Actively contributes to a team environment that fosters and promotes a culture of diversity, equity, inclusion, and belonging (DEIB) within the unit and at Haas.
- Engages in ongoing education to promote diversity, equity, inclusion & belonging by completing University sponsored certifications & training sessions (Ie: MEP Workshop, Implicit Bias Certification, LinkedIn Learning workshops, and other workshops & seminars offered by the University or Haas, as they are made available) or by engaging in external seminars & resources related to DEIB.
- Exemplifies Haas' four Defining Leadership Principles: (1) Question the status quo; (2) Confidence without attitude; (3) Students always; and (4) Beyond yourself.

Required Qualifications

- Experience and/or academic background in the social sector, business, social impact, or a related field.
- Knowledge of administrative, budgetary, human resources and financial principles and practices.
- Advanced oral and written communication skills.
- Advanced interpersonal skills in working with diverse groups to achieve results.
- Demonstrates knowledge of how to work collaboratively with internal and external peers and managers.
- Demonstrated success in building partnerships and collaborations across sectors, and a strong network in the social sector or social impact field.
- Demonstrated business development and fundraising experience.
- Excellent interpersonal skills, demonstrating a desire to promote diversity, equity, inclusion and belonging to establish and maintain positive & professional working relationships with colleagues, students and team members.
- Exemplifies Haas' four Defining Leadership Principles: (1) Question the status quo; (2) Confidence without attitude; (3) Students always; and (4) Beyond yourself.
- Demonstrates an understanding of and commitment to diversity, equity, inclusion, and belonging in a business, organization or public university setting.

Education/Training:

- Doctorate degree in related area and/or equivalent experience/training.

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Salary & Benefits

This is a 100% full-time (40 hrs a week) exempt career position, which is paid monthly and eligible for UC Benefits.

For information on the comprehensive benefits package offered by the University, please visit the University of California's [Compensation & Benefits](#) website.

Under California law, the University of California, Berkeley is required to provide a reasonable estimate of the compensation range for this role and should not offer a salary outside of the range posted in this job announcement. This range takes into account the wide range of factors that are considered in making compensation decisions including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications, analysis of internal equity, and other business and organizational needs. It is not typical for an individual to be offered a salary at or near the top of the range for a position. Salary offers are determined based on final candidate qualifications and experience.

The budgeted annual salary that the University reasonably expects to pay for this position is \$158,500.00 - \$190,000.00.

How to Apply

- To apply, please submit your resume and cover letter.

Other Information

- This is not a visa opportunity.

Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.



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Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant, please see the [U.S. Equal Employment Opportunity Commission](#) poster.

The [University of California's Affirmative action policy](#).

The [University of California's Anti-Discrimination policy](#).

To apply, visit

https://careerspub.universityofcalifornia.edu/psc/ucb/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS.CG_S

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

N/A

University of California, Berkeley

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