

Director Of Business Operations and Compliance  
(Internal)  
Alcorn State University

Direct Link: <https://www.AcademicKeys.com/r?job=237461>

Downloaded On: Dec. 22, 2024 12:59am

Posted Jun. 12, 2024, set to expire May 10, 2025

<b>Job Title</b>	Director Of Business Operations and Compliance (Internal)
<b>Department</b>	College of Agriculture and Applied Sciences
<b>Institution</b>	Alcorn State University Lorman, Mississippi
<b>Date Posted</b>	Jun. 12, 2024
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Director/Manager
<b>Academic Field(s)</b>	Financial Planning/Budget Management Facilities Operations Business & Administration
<b>Job Website</b>	<a href="https://jobopps.alcorn.edu/postings/7185">https://jobopps.alcorn.edu/postings/7185</a>

**Apply By Email**

**Job Description**

The Director of Business Operations and Compliance, under the general direction and supervision of the will oversee the operational functions of academic and land grant programs in the College of Agriculture and Applied Sciences (CAAS), including all fiscal components related to budgets, expenditures, contracts, human resources, facilities maintenance, and construction. This position will provide guidance to university administrators and the Dean and Director of Land Grant Programs regarding financial matters that will protect and grow fiscal, human, and physical resources within the college.

This position supervises the shared services in the areas of travel, procurement, contracts, accounting, reconciliation, facilities, fleet, space management and general administration Supervises personnel under current organization which includes a Business Coordinator, Inventory Control Specialist, and



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Facilities Coordinator.

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**

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