

Assistant Coach, Wrestling
University at Buffalo, The State University of New York

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Posted May 30, 2024, set to expire Sep. 29, 2024

Job Title	Assistant Coach, Wrestling
Department	Intercollegiate Athletics
Institution	University at Buffalo, The State University of New York Buffalo, New York
Date Posted	May 30, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Coach
Academic Field(s)	Athletics
Job Website	https://www.ubjobs.buffalo.edu/postings/50393
Apply By Email	
Job Description	

Position Summary

The [University at Buffalo Athletics Department](#) is seeking an energetic, self-motivated **Assistant Coach** that will assist in all aspects of the wrestling program as assigned by the head coach. Develop a competitive Division I Wrestling Team. Responsible for: recruitment and retention of student-athletes, planning and executing practices for the wrestling program, fundraising, and community and alumni relations. Oversee the academic progress of the wrestling student-athletes.

Duties and Responsibilities

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- Teach skills related to the Wrestling Program. Develop and implement thorough, sound and safe teaching plans. Assist the Head Coach in planning, organizing, and administering all practice sessions. Make maximum use of all technologies to develop student-athletes to their fullest potential.
- Recruit prospective student-athletes that can contribute athletically and academically to the program standards of UB. Recruit prospective student-athletes within assigned area to include planning, implementing, and on-the-road recruiting. Participate in recruitment and designation of scholarships. Develop, maintain and foster positive public relations with high schools and club teams within assigned area. Make maximum use of letter writing, social media, phone calls, clinic instruction and/or attendance, etc. in order to maintain a high level of visibility throughout these assigned communities. Maintain accurate recruiting lists and have thorough knowledge of all NCAA, MAC and University rules and regulations. Acquire all necessary knowledge to successfully pass the NCAA mandated recruiting exam.
- Interact with the student-athlete and their family/support members. Provide guidance and support as necessary that aligns with team philosophy. Work in collaboration with the Student-Athlete Academic Services to monitor academic progress and status of the wrestling team members. Support the well-being of the student-athlete in cooperation with the services of Sports Performance, Sports Medicine, and departments providing information regarding prevention and care of athletic injuries, mental wellness and nutrition.
- Interact professionally with university faculty, staff and student body on a frequent basis. Interact professionally with support staff throughout the Division of Athletics (e.g., Student Services, Sports Information, Compliance, Facilities, Business Office, etc.). Assists in the preparation of alumni events and programs.
- Responsible for procurement, purchasing, facilities management, and fund raising for the sport program.
- Responsible for team travel arrangements, managing inventory of equipment and uniforms.
- Responsible for managing and administering aspects of sport specific team budget.

Outstanding Benefits Package

Working at UB comes with benefits that exceed salary alone. There are personal rewards including comprehensive health and retirement plan options. We also focus on creating and sustaining a healthy mix of work, personal and academic pursuit – all in an effort to support your work-life effectiveness. We support your growth and development through our career coaching and training department and we qualify as a public service loan forgiveness organization. Learn more about our [benefit packages](#).

About The University at Buffalo

The University at Buffalo (UB) #ubuffalo is one of America's leading public research universities and a

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flagship of the State University of New York system, recognized for our excellence and our impact. UB is a premier, research-intensive public university dedicated to academic excellence. Our research, creative activity and people positively impact the world. Like the city we call home, UB is distinguished by a culture of resilient optimism, resourceful thinking and pragmatic dreaming that enables us to reach others every day. Visit our website to learn more about the [University at Buffalo](#).

University at Buffalo is an affirmative action/equal opportunity employer and, in keeping with our commitment, welcomes all to apply including veterans and individuals with disabilities.

Minimum Qualifications

- Bachelor's degree.
- Experience coaching at the collegiate level required, preferably Division I-A.
- Must be proficient with computers, have strong communication skills and excellent teaching and coaching skills.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact