



Executive Director, Foundation
Butte-Glenn Community College District

Direct Link: <https://www.AcademicKeys.com/r?job=235030>

Downloaded On: Apr. 2, 2025 6:31pm

Posted Apr. 23, 2024, set to expire Apr. 22, 2025

Job Title Executive Director, Foundation
Department Office of the President
Institution Butte-Glenn Community College District
Oroville, California

Date Posted Apr. 23, 2024

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Director/Manager

Academic Field(s) Development/Institutional Advancement

Job Website <https://www.schooljobs.com/careers/buttecc/jobs/4461321/executive-director-foundation>

Apply By Email

Job Description

Executive Director, Foundation

Salary:\$11,205.10 - \$12,419.84 Monthly

Location:Main Campus - Chico Center - Skyway Center - Glenn County Center, CA

Job Type:Exempt Full-time

Job Number:2324-00775

Division:Office of the President

Department:Office of the President

Opening Date:04/22/2024

Closing Date:5/31/2024 11:59 PM Pacific

POSITION HIGHLIGHTS:

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The Butte-Glenn Community College District has opened its search for an Executive Director, Foundation.

The Butte College Foundation (the Foundation) is an independent 501(c)(3) non-profit auxiliary to the Butte-Glenn Community College District (the District). The mission of the Foundation is to help ensure the academic development and excellence of students through financial and other forms of support; to establish scholarship programs and services that benefit our students; to constantly evaluate our funding priorities to identify areas critical to our success; and to create fundraising initiatives that will support the programs and services of Butte College.

Under the direct supervision of the Superintendent/President, the Executive Director will develop and implement a comprehensive development program designed to meet the fundraising goals and revenue growth of the Butte-Glenn Community College District; and provide vision, leadership, strategic direction, and administrative oversight of the Foundation, its Board of Directors, and its staff. This position is responsible for facilitating the identification, cultivation, and solicitation of private financial support from individuals, corporations, and foundations to enable the district to accomplish its goals and meet its mission. The successful candidate will work to increase visibility and relationships throughout the District.

The work schedule is Monday through Thursday, 7:30 a.m. to 5:00 p.m., and Friday, 8:00 a.m. to 12:00 p.m. Over the summer the schedule changes to Monday through Thursday, 7:00 a.m. to 5:00 p.m. with Friday off.

Butte-Glenn Community College District is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, Butte-Glenn Community College District will provide reasonable accommodation to qualified individuals. Butte-Glenn Community College District encourages both incumbents and individuals who have been offered employment to discuss potential accommodations with the employer.

REPRESENTATIVE DUTIES, MINIMUM QUALIFICATIONS, DESIRED QUALIFICATIONS:

Please visit the [class specification \(Download PDF reader\)](#) to see the representative duties, minimum qualifications, desired qualifications, and other requirements of the position.

DIVERSITY QUALIFICATION:

Sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender

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identity and sexual orientation and ethnic backgrounds of community college students and staff.

APPLICATION INSTRUCTIONS:

All applicants, including current Butte College employees, must submit all required documents with the online application in order to move forward in the recruitment process.

REQUIRED ATTACHMENTS:

- **Cover Letter**
- **Resume or Vita**
- **Diversity Essay:** The Butte-Glenn Community College District has a very diverse staff and student population with respect to academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds.
 - **In your Diversity Essay**, please describe your skills, education, professional development, community involvement, and professional experience working with these diverse groups.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact