

Executive Director of the Black Leadership Initiative
Marian University

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Posted Feb. 23, 2024, set to expire Dec. 14, 2024

Job Title	Executive Director of the Black Leadership Initiative
Department	Black Leadership Initiative
Institution	Marian University Indianapolis, Indiana
Date Posted	Feb. 23, 2024
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager Senior Executive Officer
Academic Field(s)	Student Affairs Multicultural Affairs/Diversity
Job Website	https://marian.peopleadmin.com/postings/3689

Apply By Email

Job Description

As part of a diverse community of faculty and staff who represent many faith systems and worldviews, Marian University is seeking an Executive Director of the Black Leadership Initiative (BLI) who will promote our Catholic Franciscan mission and identity by recruiting, retaining, and supporting BLI scholars. This position will also oversee the operations and programming of the Unity Center.

Essential Duties and Responsibilities:

- Actively engage the Catholic Franciscan mission and identity of Marian University by modeling the Franciscan Sponsorship Values and honoring the legacy of the founding congregation through transformative education, unity in diversity, leadership through service, integrating faith and life, and institutional policies.

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- Recruit and support prospective BLI scholars. In coordination with Office of Admissions, attend scheduled college fairs, participate in high school visits and other recruitment events.
- Coordinate the BLI scholarship selection process and assists in the University's scholarship days.
- Collaborate with community organizations to deliver recruitment/awareness initiatives to the African American and Black population in the Indianapolis community.
- Develop and implement initiatives that align with the institutional learning outcomes and encourages transformational leadership to ensure scholar success and engagement.
- Create programming and curriculum for scholars that allows them to explore their identity and empowers them to embrace and celebrate their cultural backgrounds.
- Assess qualitative and quantitative data related to scholars success and monitor academic performance of scholars.
- Recruit, manage, and meet regularly with the BLI Board of Visitors showcasing the programs successes and soliciting feedback from advisors
- Provide strategic direction and support for the Unity Center, multicultural programs, and multicultural student organizations
- Implement and facilitate programming, in coordination with the Unity Center and the Union for Black Identity, during Black Month.
- Provide leadership and support for key Unity Center events and initiatives such as Multicultural Graduation and AlumnKnight.
- Collaborate with offices within the Division of Student Success and Engagement and the Center for Teaching and Learning regarding campus-wide education and programs related to cultural competency, equity, and inclusion that align with the institutional learning outcomes for transformational leadership and the University strategic plan
- Attend regular trainings or professional development opportunities to grow cultural awareness in order to appropriately serve the diverse BLI community and stay up to date on promising practices in diversity, equity, and inclusion
- Maintain accurate updated records regarding office budget and grant related account

University Expectations: (examples listed below)

- Knowledge of and a commitment to the mission of Marian University
- Adheres to Marian University's policies and procedures
- Regularly engage in training to stay relevant on promising practices in diversity, equity, and inclusion
- Shows courtesy and respect in interactions with fellow employees, students subordinates, and supervisors
- Communicates regularly with supervisor about Department issues

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- Meets department productivity standards
- Participates in developing department goals, objective, and systems
- Assists to establish department measurements that align and support the accomplishment of the University's strategic goals
- Adheres to the department budget

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact