

Research Administrator (Subawards)
Auburn University

Direct Link: <https://www.AcademicKeys.com/r?job=227450>

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Posted Dec. 14, 2023, set to expire Oct. 31, 2024

Job Title	Research Administrator (Subawards)
Department	Sponsored Programs
Institution	Auburn University Auburn, Alabama
Date Posted	Dec. 14, 2023
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Other Administrative Categories
Academic Field(s)	Research
Job Website	https://www.auemployment.com/postings/42459

Apply By Email

Job Description

Exciting opportunity to elevate your career with the [Office of Sponsored Programs at Auburn University](#) as a Research Administrator! This individual is responsible for subaward administration including subagreement creation, negotiation & modification, subrecipient monitoring, subrecipient invoicing, and providing regulatory, policy, and procedural guidance related to such activities. These responsibilities require frequent communication and engagement with stakeholders across campus and with federal, state, industry, nonprofit and other sponsoring entities.

Why Should **YOU** Choose Auburn University?

- **Auburn University was named a “Best in Alabama” employer by Forbes!** Our employee longevity speaks for itself, with employees staying an average of ten years.
- **Competitive state benefits** including retirement plan vesting at 10 years of service, generous leave accrual, and parental leave opportunity.
- **Auburn University tuition assistance for yourself and your dependents.** Employees can take

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15 hours of classes for free, and dependents receive a 50% tuition waiver.

It's a Lifestyle:The Auburn/Opelika area is a page right out of Southern Living magazine with an idyllic small-town feel, perfecting a unique balance between a close-knit community and driving consistent growth and development. Paralleling the exponential growth of Auburn University, the Auburn/Opelika area boasts services and amenities that cater to any interest. We're proud of our top school systems, city services, award-winning restaurants, and the infectious spirit of life in a college town. You can find us nestled halfway between the beach and the mountains in a lower-cost-of-living area, two hours outside of Atlanta or Birmingham. If you're new to Auburn, we'd love to introduce you. If you're already acquainted with Auburn, we'll keep it simple: it's time to come home!

Our Commitment:Auburn University is committed to a diverse and inclusive campus environment. Visit auburn.edu/inclusion to learn more about our commitment to expanding equity and inclusion for all.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact