

Associate Director, HRIS
Auburn University

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Posted May 22, 2023, set to expire Nov. 1, 2023

Job Title	Associate Director, HRIS
Department	Human Resources Admin
Institution	Auburn University Auburn, Alabama
Date Posted	May 22, 2023
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Associate/Assistant Director
Academic Field(s)	Human Resources
Job Website	https://www.auemployment.com/postings/38371
Apply By Email	
Job Description	

The [Auburn University Office of Human Resources](#) seeks candidates for an Associate Director of HR Information to join our [dynamic and collaborative team](#)!

This position will be responsible for maintaining the integrity of and accessibility to the university's human resource information, serving as primary analyst, administrator, project manager, and facilitator for Human Resources (HR) technology and software applications, supporting all HR areas.

This position also partners with leaders in our Business and Finance division and central Office of Information Technology to maintain human resources data integrity and access for all employee information, as well as, the effective, timely, and accurate data integration with the university's enterprise HR system and various HR outsourced vendors.

Auburn was named by Forbes Magazine as one of the State of Alabama's best employers, with



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employees staying an average of ten years! Learn more about Auburn's impact, generous employee benefits, and thriving community by visiting aub.ie/working-for-auburn.

8 Reasons to Work as an Associate Director of HR Information Auburn University:

- We have a fun and positive work environment!
- Work/life balance is a priority!
- Careers in Higher Education are reliably stable!
- Competitive retirement plan and benefits!
- Generous leave (including two weeks off during the holidays and paid parental leave!)
- Tuition assistance for yourself and your dependents!
- Worksite located off-campus with ample parking!
- Being a part of the life-changing work and research our students, faculty, and staff perform!

It's a Lifestyle: The Auburn/Opelika area is a page right out of Southern Living magazine with an idyllic small-town feel, perfecting a unique balance between a close-knit community and driving consistent growth and development. Paralleling the exponential growth of Auburn University, the Auburn/Opelika area boasts services and amenities that cater to any interest. We're proud of our top school systems, city services, award-winning restaurants, and the infectious spirit of life in a college town. You can find us nestled halfway between the beach and the mountains in a lower-cost-of-living area, two hours outside of Atlanta or Birmingham. If you're new to Auburn, we'd love to introduce you. If you're already acquainted with Auburn, we'll keep it simple: it's time to come home!

Our Commitment: Auburn University is committed to a diverse and inclusive campus environment. Visit auburn.edu/inclusion to learn more about our commitment to expanding equity and inclusion for all.

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact