

Director of Predoctoral Education and Assessment - Office
of Academic Affairs
Tufts University

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Posted Apr. 25, 2023, set to expire Dec. 31, 2023

Job Title	Director of Predoctoral Education and Assessment - Office of Academic Affairs
Department	Tufts School of Dental Medicine
Institution	Tufts University Boston, Massachusetts
Date Posted	Apr. 25, 2023
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Academic Affairs
Job Website	http://apply.interfolio.com/123698
Apply By Email	
Job Description	

Director of Predoctoral Education and Assessment

The Office of Academic Affairs is seeking application from interested faculty members for the position of **Director of Predoctoral Education and Assessment**. This position reports to the Associate Dean for Academic Affairs. This search will be open to candidates with multiple years of experience in dental education related to developing dental curricula and relevant assessments.

The responsibilities of this role will include:

- Ensure that the preclinical educational program supports the preparation of students to

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successfully engage in clinical aspects of dental education.

- Chair the curriculum committee (in coordination with the associate Dean of Academic Affairs)
- Chair the Student Promotions Committee in collaboration with Associate Dean of Admissions and Student Affairs
- Explore and lead the implementation of innovations in the integration of preclinical courses across dental disciplines, and relevant assessments.
- Coordinate efforts across preclinical courses to monitor and enhance consistency of materials to prepare students for clinical portion of dental education.
- Monitor student progress in didactic and preclinical aspects of predoctoral education.
- Monitor and advise year 1 and 2 students, who were allowed to remediate courses, including students returning from leave/repeating a year, and those at risk for missing preclinical progress benchmarks.
- Oversight of the TA program for didactic, preclinical and clinical courses
- Serve on the admissions committee and the leave-of-absence ad hoc committee
- Participate and mentoring in BaSiCSsss

Qualifications

Application Instructions

The application deadline is **June 2, 2023**. Interested individuals to submit a **letter of intent and CV** to :

Ms. Laura Sguerra

Academic Affairs Administrator

Office of Academic Affairs

Laura.sguerra@tufts.edu

EEO/AA Policy



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Tufts University, founded in 1852, prioritizes quality teaching, highly competitive basic and applied research, and a commitment to active citizenship locally, regionally, and globally. Tufts University has also committed to becoming an anti-racist institution and prides itself on the continuous improvement of diversity, equity and inclusion work. Current and prospective employees of the university are expected to have and continuously develop skill in, and disposition for, positively engaging with a diverse population of faculty, staff, and students. Tufts University is an Equal Opportunity/Affirmative Action Employer. We are committed to increasing the diversity of our faculty and staff and fostering their success when hired. Members of underrepresented groups are welcome and strongly encouraged to apply. See the University's Non-Discrimination statement and policy here <https://oeo.tufts.edu/policies-procedures/non-discrimination/>. If you are an applicant with a disability who is unable to use our online tools to search and apply for jobs, please contact us by calling the Office of Equal Opportunity (OEO) at 617-627-3298 or at oeo@tufts.edu. Applicants can learn more about requesting reasonable accommodations at <https://oeo.tufts.edu/>

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact