

Community Director-Texas Academy of Mathematics &
Science
University of North Texas

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Posted Aug. 10, 2022, set to expire Dec. 23, 2022

Job Title	Community Director-Texas Academy of Mathematics & Science
Department	UNT-TAMS-Dean's Off-143100
Institution	University of North Texas Denton, Texas
Date Posted	Aug. 10, 2022
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Residential Life
Job Website	https://jobs.untsystem.edu/postings/62541

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Job Description

Department Summary

The Texas Academy of Mathematics and Science (TAMS) is a unique residential Program for high school-aged Texas students who are high achievers and interested in mathematics and science. While living on campus in McConnell Hall, students in this two-year program complete a rigorous academic curriculum of college coursework at the University of North Texas (UNT). Instruction is by University faculty. There are no high school courses taught, but students enjoy many of the activities of high school and the company of age mates who are intellectual peers.

Position Overview

This person serves as a customer service agent and general caretaker to students in the residence hall. This is a live-in position. Task include the implementation of student development concepts through programs and discipline and through the advising of student organizations and activities. This person is also responsible for supervising and providing guidance and professional development

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opportunities to Program Advisors, Resident Assistants, and Desk Personnel. Other tasks include monitoring housekeeping and upkeep of facilities.

Minimum Qualifications

Bachelor's Degree and two years of residence life, student services, counseling, or related experience; or any equivalent combination of education, training and experience.

Knowledge, Skills and Abilities

- Considerable knowledge of and ability to apply advising techniques to support student needs.
- Ability to communicate effectively with diverse populations verbally and in writing.
- Physical and emotional ability to work long and irregular hours, occasionally involving emotional stress and interrupted sleep.
- Knowledge of safety and security precautions appropriate to work performed.

Preferred Qualifications

Bachelor's degree from an accredited university

Previous university residence hall experience

Good driving record and comfort driving students in a 12 passenger van

Able to walk three flights of stairs and do rounds around and inside McConnell Hall

Experience working with adolescents either as a group advisor or in a school setting

Previous supervision of part and full time staff

Familiarity with University of North Texas and Texas Academy of Mathematics and Science is a bonus,

Proficient with the Microsoft Suite software, (Word, Access, Excel, Power Point)

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact