

**Manager II/III/IV, Facilities Project
Auburn University**

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Posted Nov. 1, 2021, set to expire Mar. 14, 2022

Job Title	Manager II/III/IV, Facilities Project
Department	Planning Design and Construction SC
Institution	Auburn University Auburn, Alabama
Date Posted	Nov. 1, 2021
Application Deadline	Open until filled
Position Start Date	Available immediately
Job Categories	Director/Manager
Academic Field(s)	Facilities Operations
Job Website	https://www.auemployment.com/postings/26123

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Job Description

Job Summary

Provides construction management support and oversight of project scopes, budgets, contracts, design, bidding, construction compliance with codes and contracts, and day-to-day operational and tactical aspects associated with various projects and facilities.

Three positions are available

Essential Functions

- Coordinates and directs projects, making detailed plans to accomplish goals and directing the integration of technical activities.
- Reviews, and implements project budgets, bids, contracts, and schedules.
- Manages construction progress including ensuring that procedures and materials comply with specifications; observing work in progress; and performing physical inspections to assure timeliness, conformance with requirements, and acceptable workmanship.

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- Performs administrative functions such as reviewing and writing reports, approving expenditures, enforcing rules, and making decisions about the purchase of materials or services.
- Manages the services of architects, engineers, and contractors.
- Coordinates with project team to continually monitor cost and time management, keeping current summaries of actual and projected expenditures, and apportioning the budget to the appropriate project components.
- Develops and implement policies, standards, and procedures for the engineering and technical work performed on the various projects and facilities.
- Identifies problems and deficiencies in design and implementation and recommends and/or implements solutions with appropriate persons or groups.
- May be responsible for meeting and maintaining training and certification requirements as outlined by the applicable department's training and credentialing requirements.

Education Level Bachelor's degree from an accredited institution

Field of Study

Degree in Building Science, Architecture, Engineering, or related field

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact