

Chief Online Officer, Kean Online  
Kean University

Direct Link: <https://www.AcademicKeys.com/r?job=156852>

Downloaded On: May. 13, 2021 9:59pm

Posted Apr. 2, 2021, set to expire Aug. 2, 2021

<b>Job Title</b>	Chief Online Officer, Kean Online
<b>Department</b>	
<b>Institution</b>	Kean University Union, New Jersey
<b>Date Posted</b>	Apr. 2, 2021
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Director/Manager
<b>Academic Field(s)</b>	Continuing Education/Distance Learning
<b>Job Website</b>	<a href="https://kean.wd1.myworkdayjobs.com/en-US/Kean/job/Union-New-Jersey/Chief-Online-Officer--Kean-Online_R373">https://kean.wd1.myworkdayjobs.com/en-US/Kean/job/Union-New-Jersey/Chief-Online-Officer--Kean-Online_R373</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

External Applicant Instructions

Please upload your resume/CV for automatic population of information to your Kean application. Your contact information, work experience and education will be automatically filled in. Please review all fields – you will need to verify that the data is accurate.

In the “My Experience” section, you will find a resume/CV upload option where you can submit your cover letter and any other supporting documents you may wish to submit.

Kean Online

Chief Online Officer

Under the supervision of the Senior Vice President for External Affairs, the Chief Online Officer (COO)

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provides vision, leadership, and operational management of Kean University's online program. The COO develops and implements a strategic plan for growth of fully online, remote, hybrid, and enhanced learning experiences across all college divisions and for other initiatives. Position responsibilities include budget management, staff management, course review, new program development, and assessment.

The goal of Kean Online is to enable students to successfully pursue their studies online, meet their educational goals, and engage in life-long learning. Kean Online works closely with faculty to develop, revise and make available a wide variety of interactive, accessible, and technology-rich online and hybrid courses. Additionally, the Kean Online team provides support and assistance to faculty and students in the use of teaching and learning resources through workshops, documentation, email, and phone.

The University is in the midst of an exciting period of positive change and momentum. The new Chief Online Officer will help foster that growth and effectively contribute to addressing the University's priorities of equity and excellence as it moves toward obtaining R2 status as a research university in the Carnegie classification system within the next three to five years, as well as overseeing equitable access to online educational opportunities.

This is not a remote position and requires physical presence on campus as determined by the Supervisor. It requires working on campus during the COVID-19 pandemic and interacting directly with students following all procedures and protocols set forth in the University's Restart Plan and any procedures/protocols created through additional correspondence. The employee must have the ability to wear a face covering for the duration of the workday during the COVID pandemic or as determined by university protocol.

Qualifications: Master's degree in Education, Educational Technology, Web/Instructional Design or a related field and a minimum of five years of professional experience managing educational partnerships, academic technology, curriculum design, instructional design, online learning and/or instruction is required. Candidates with a Bachelor's degree and seven or more years of related experience will also be considered. Three to five years of experience teaching in higher education, including online course instruction is preferred. Candidate must have working knowledge of HTML, web editing applications, CMS systems, WebCT, CANVAS, Blackboard and other learning management systems (LMS); the ability to work collaboratively in a diverse community; and exceptional oral and written communication skills and consultation skills.

Candidacy review begins immediately and continues until appointment is made. Please submit your cover letter, resume/CV and contact information for three professional references. Official transcripts



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for all degrees are required prior to the starting date of employment.

### Additional Information

Kean University complies with the New Jersey First Act (Senate Bill No. 1730, P.L. 2011, Chapter 70). Any individual newly hired by Kean University will be required to abide by this law and establish a principal residence in New Jersey. New employees will have a full 365 days to establish such residence, from the effective date of hire.

In compliance with the Americans with Disabilities Act (ADA), if you have a disability and would like to request an accommodation in order to apply for a position, please refer to Section III.A. of our Reasonable Accommodations Policy & Procedures.

### Diversity & Non-Discrimination Statement

Kean University is committed to establishing and maintaining a diverse campus community through inclusive excellence and equal opportunity. Kean's commitment to access and equity is designed to prepare each graduate to not only thrive, but climb higher in a diverse world. As an affirmative action, equal opportunity institution we work to support a campus-wide agenda to foster a community that both values and promotes the diversity and equity of all students, faculty, staff, administrators, and beyond.

### EEO/AA Statement

Kean University is an Equal Opportunity/Affirmative Action/Veterans/Disability Employer

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

### Contact