

Senior Associate General Counsel (CO-ERM)  
North Carolina A & T State University

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Posted Mar. 29, 2021, set to expire Oct. 25, 2021

<b>Job Title</b>	Senior Associate General Counsel (CO-ERM)
<b>Department</b>	Legal Counsel
<b>Institution</b>	North Carolina A & T State University Greensboro, North Carolina
<b>Date Posted</b>	Mar. 29, 2021
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Other Administrative Categories
<b>Academic Field(s)</b>	Legal
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**Job Description**

**Primary Purpose of Position**

The Senior Associate General Counsel oversees and coordinates the University's Enterprise Risk Management (ERM) and Compliance Programs and assists the Division of Legal Affairs, Risk and Compliance in developing and implementing University-wide compliance measures and sound, preventive risk management practices to support the University's academic and research missions.

**Primary Function of Organizational Unit**

The Office of Compliance and Enterprise Risk Management is an integral part of the Division of Legal Affairs, Risk, and Compliance (DLRC) and works collaboratively with the Office of Legal Affairs, Title IX, Internal Audit Office, senior University leadership, and other campus constituents to support the University's mission and strategic plan while adhering to the University's ethical, legal, and regulatory responsibilities.

**Minimum Requirements**

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Juris Doctorate (J.D.) from an ABA-accredited law school, and three (3) or more years of legal, regulatory and/or compliance experience. with a minimum of three years of relevant experience

**Preferred Years Experience, Skills, Training, Education**

Five (5) or more years of legal, regulatory, and/or compliance experience; Experience in enterprise risk management/internal controls at a large research university and a working knowledge of applicable laws and regulations; Advanced certifications in relevant compliance areas or significant and applicable experience in higher education or industry; demonstrated knowledge

Understanding emerging trends and regulatory requirements may include areas like the Federal Sentencing Guidelines, HIPAA, FERPA, Title IX, Clery Act, IT security, research compliance, and financial aid.

Excellent analytical skills and impeccable professional ethics to handle sensitive issues and communications with accuracy, confidentiality, and discretion. Demonstrated ability to express ideas, opinions, and legal concepts clearly, effectively, and accurately, both orally and in writing to non-lawyers. Strong interpersonal skills to effectively interact and maintain productive, cooperative, and supportive relationships with various constituents. High level of problem-solving skills, including the ability to work proactively and pragmatically. Strong organizational and leadership skills. Ability to effectively manage multiple complex and demanding priorities and navigate conflict. Commitment to the mission of the university.

**Required License or Certification**

Licensed to practice law in the State of North Carolina or eligible for admission to the North Carolina bar with twelve (12) months of hire.

**Contact Information**

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

**Contact**