

Senior Financial Accountant (7735U) 11774  
University of California, Berkeley

Direct Link: <https://www.AcademicKeys.com/r?job=147549>

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Posted Oct. 13, 2020, set to expire Feb. 6, 2021

<b>Job Title</b>	Senior Financial Accountant (7735U) 11774
<b>Department</b>	
<b>Institution</b>	University of California, Berkeley Berkeley, California
<b>Date Posted</b>	Oct. 13, 2020
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Other Administrative Categories
<b>Academic Field(s)</b>	Accounting Business & Administration
<b>Apply Online Here</b>	<a href="https://apptrkr.com/2019858">https://apptrkr.com/2019858</a>

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**Job Description**

Senior Financial Accountant (7735U) 11774  
About Berkeley

At the University of California, Berkeley, we are committed to creating a community that fosters equity of experience and opportunity, and ensures that students, faculty, and staff of all backgrounds feel safe, welcome and included. Our culture of openness, freedom and belonging make it a special place for students, faculty and staff.

The University of California, Berkeley, is one of the world's leading institutions of higher education, distinguished by its combination of internationally recognized academic and research excellence; the transformative opportunity it provides to a large and diverse student body; its public mission and commitment to equity and social justice; and its roots in the California experience, animated by such values as innovation, questioning the status quo, and respect for the environment and nature. Since its

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founding in 1868, Berkeley has fueled a perpetual renaissance, generating unparalleled intellectual, economic and social value in California, the United States and the world.

We are looking for equity-minded applicants who represent the full diversity of California and who demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, and ethnic backgrounds present in our community. When you join the team at Berkeley, you can expect to be part of an inclusive, innovative and equity-focused community that approaches higher education as a matter of social justice that requires broad collaboration among faculty, staff, students and community partners. In deciding whether to apply for a position at Berkeley, you are strongly encouraged to consider whether your values align with our [\[url=https://apptrkr.com/get\\_redirect.php?id=2019858&targetURL=https://strategicplan.berkeley.edu/guiding-values-and-principles/\]](https://apptrkr.com/get_redirect.php?id=2019858&targetURL=https://strategicplan.berkeley.edu/guiding-values-and-principles/)Guiding Values and Principles, our [\[url=https://apptrkr.com/get\\_redirect.php?id=2019858&targetURL=https://diversity.berkeley.edu/principles-community\]](https://apptrkr.com/get_redirect.php?id=2019858&targetURL=https://diversity.berkeley.edu/principles-community)Principles of Community, and [\[url=https://apptrkr.com/get\\_redirect.php?id=2019858&targetURL=https://strategicplan.berkeley.edu/our-strategic-plan\]](https://apptrkr.com/get_redirect.php?id=2019858&targetURL=https://strategicplan.berkeley.edu/our-strategic-plan)our Strategic Plan[\[url=https://apptrkr.com/get\\_redirect.php?id=2019858&targetURL=https://strategicplan.berkeley.edu\]](https://apptrkr.com/get_redirect.php?id=2019858&targetURL=https://strategicplan.berkeley.edu).

#### Application Review Date

The First Review Date for this job is: October 22, 2020

#### Departmental Overview

The mission of the UC Berkeley Controller's organization is to deliver full accounting services and related systems for operations and controls in the areas of General Ledger, Capital and Cash Accounting, Payroll, Accounts Payable, Accounts Receivable and Cash-Handling, and Contracts and Grants Accounting. Customer groups served include faculty, staff and students, all University departments and any outside entities that have a business relationship with the University.

The Financial Accounting and Controls unit in the Controller's Office has campus-wide responsibility for operational support, reconciliation, analysis, problem solving and reporting in the functional areas of AP, AR and cash-handling. Staff is responsible for providing systems, policies, procedures and training to ensure accurate and timely recording of campus financial transactions.

#### Responsibilities

\* Analyzes, monitors and reconciles general ledger accounts and performs variation analysis on

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general ledger accounts.

- \* Prepares, processes and records financial and budget journal entries.
- \* Prepares financial and statutory reports.
- \* Acts as advisor to other campus units (central and departmental) and Office of the President units on various accounting issues and may become actively involved, as required, to meet objectives and schedules and resolve problems.
- \* Prepares year-end schedules for the annual audits and assists with special projects.
- \* May include tax reporting; developing, implementing, and monitoring accounting systems, policies, and procedures; and chart of account values definition, maintenance and mapping.
- \* Professional development.

#### Required Qualifications

- \* Several years of experience in accounting
- \* Thorough knowledge of accounting principles and standards.
- \* Ability to independently gather, organize, and perform accounting related analysis.
- \* Requires ability to present information in a clear and concise manner both in writing and verbally.
- \* Thorough knowledge of financial transactions and financial systems, as well as related policy, accounting and regulatory compliance requirements.
- \* Knowledge and ability to recommend business process improvements
- \* Proficient in account reconciliations with high volume of financial transactions and data
- \* Proficient in use of Microsoft Office and common desktop/web applications.
- \* Proficient in use of enterprise level general ledger applications.
- \* Bachelors degree in accounting or related area, such as business administration or finance, with significant formal education in accounting coursework
- \* Knowledge of fund accounting preferred.
- \* Non-profit organization experience preferred.
- \* CPA license preferred.

#### Salary & Benefits

The salary range for this position is \$80,000 to \$85,000.

For information on the comprehensive benefits package offered by the University visit:

[url=https://apptrkr.com/get\_redirect.php?id=2019858&targetURL=https://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html]https://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html

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### Conviction History Background

This is a designated position requiring fingerprinting and a background check due to the nature of the job responsibilities. Berkeley does hire people with conviction histories and reviews information received in the context of the job responsibilities. The University reserves the right to make employment contingent upon successful completion of the background check.

### Equal Employment Opportunity

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or protected veteran status. For more information about your rights as an applicant see:

[url=https://apptrkr.com/get\_redirect.php?id=2019858&targetURL=https://www.eeoc.gov/sites/default/files/mig

For the complete University of California nondiscrimination and affirmative action policy see:

[url=https://apptrkr.com/get\_redirect.php?id=2019858&targetURL=http://policy.ucop.edu/doc/4000376/Nondis

To apply, visit

[url=https://apptrkr.com/2019858]https://careerspub.universityofcalifornia.edu/psp/ucb/EMPLOYEE/HRMS/c/H

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

#### Contact

N/A

University of California, Berkeley

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