

Assistant Director of Outdoor Adventure Program
Old Dominion University

Direct Link: <https://www.AcademicKeys.com/r?job=229889>

Downloaded On: May. 9, 2024 6:36am

Posted Jan. 31, 2024, set to expire Oct. 31, 2024

Job Title Assistant Director of Outdoor Adventure Program
Department RECREATIONAL SPORTS
Institution Old Dominion University
Norfolk, Virginia

Date Posted Jan. 31, 2024

Application Deadline Open until filled
Position Start Date Available immediately

Job Categories Associate/Assistant Director

Academic Field(s) Athletics

Job Website <https://jobs.odu.edu/postings/20230>

Apply By Email

Job Description

Job Summary

The Assistant Director designs, implements and evaluates a comprehensive outdoor program to serve the needs of the ODU students, faculty, staff and community. The Assistant Director is responsible for the operations of the Outdoor Adventure Program including the Outdoor Adventure Center equipment rental, bike shop, ODU Bike Share program, workshops, Outdoor Adventure Trips, the Climbing Wall, and the Course Miller Partners Challenge Course facility and program. The position is responsible for areas of program design, facility management, assessment, risk management, university collaborations, budgeting and staffing including hiring, training and supervising the Coordinator of the Outdoor Adventure Program, part-time personnel, graduate assistants, and student employees. This position assists in long range planning and implementation of departmental programming as it relates to the overall mission within the division.

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Position Type

FullTime

Type of Recruitment

General Public

Minimum Qualifications

A master's degree in Recreation Administration, Sports Management, or a Bachelor's degree in the areas previously indicated along with experience equivalent to an advanced degree.

- Excellent organizational, management, leadership, communication and interpersonal skills
- Ability to think critically and problem solve
- Ability to work cooperatively and collaboratively with other individuals and departments on camps and in the surrounding community
- Demonstrate computer literacy with word processing, spreadsheet and/or graphic software programs
- Ability to work evening and weekends as required by the responsibilities of the job.
- First Aid, CPR and AED certifications required.
- Wilderness First Responder (WFR) certifications preferred. Possession of or ability to acquire a valid Virginia State driver's license is required.
- Experience in administration management of outdoor recreation programs, development and evaluation including equipment inventory, equipment rentals and adventure trip experience
- Background and knowledge of risk assessment and risk management, particularly as it relates to outdoor recreation activities is required
- Supervisory experience

Preferred Qualifications

- Knowledge of current outdoor recreation management and administrative issues as well as trends related to a diverse undergraduate and graduate student population preferred.
- Supervisory experience, preferably with student employees. Knowledge of student development theory preferred.

Conditions of Employment

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- Given the nature of the positions in Student Engagement & Enrollment Services that provide support to student services and/or student-centered programs, there may be occasions where the employee will be asked to work during university closings as directed by their supervisor. These instances may include working from a remote location (i.e. telework, etc.).

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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