

Associate Director of Student Conduct & Academic  
Integrity  
Old Dominion University

Direct Link: <https://www.AcademicKeys.com/r?job=224269>

Downloaded On: May. 9, 2024 2:43pm

Posted Oct. 23, 2023, set to expire Oct. 31, 2024

<b>Job Title</b>	Associate Director of Student Conduct & Academic Integrity
<b>Department</b>	STUDENT CONDUCT & ACAD INTEGRITY
<b>Institution</b>	Old Dominion University Norfolk, Virginia
<b>Date Posted</b>	Oct. 23, 2023
<b>Application Deadline</b>	Open until filled
<b>Position Start Date</b>	Available immediately
<b>Job Categories</b>	Associate/Assistant Director
<b>Academic Field(s)</b>	Student Affairs
<b>Job Website</b>	<a href="https://jobs.odu.edu/postings/18661">https://jobs.odu.edu/postings/18661</a>
<b>Apply By Email</b>	
<b>Job Description</b>	

### Job Summary

The Associate Director will assume primary responsibility for the administration and management of the day-to-day operations of the student conduct system for nonacademic violations of the Code of Student Conduct. The Associate Director provides training, consultation, and support for all Conduct Officers tasked with resolving alleged non-academic violations of the Code of Student Conduct and is the primary departmental liaison to Conduct Officers in Housing & Residence Life. The Associate Director will also serve as a Conduct Officer, supervise staff, and will be responsible for developing and implementing investigative, assessment, and conflict resolution initiatives on behalf of the office.

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Position Type: FullTime

Type of Recruitment: General Public

### Minimum Qualifications

Advanced degree in student affairs, higher education, law, psychology, sociology or other related field from a regionally accredited institution is required.

- Knowledge of applicable legal issues and best practices related to student conduct & conflict resolution.
- Attention to detail and exceptional oral and written communication skills are required.
- Ability to work both collaboratively and independently.
- Knowledge of assessment and evaluation practices.
- Ability to plan, implement, and assess new programs and initiatives.
- Sound decision-making skills and ability to exercise independent judgment.
- Comfort with and demonstrated commitment to diversity and fostering a collaborative multicultural environment.
- Progressively responsible experience in student conduct administration is required, including past experience as a student conduct officer.

### Preferred Qualifications

- Experience and/or training in mediation and alternative dispute resolution in the college/university environment.
- Experience with Maxient's Conduct Manager software.
- Prior attendance at the Donald D. Gehring Academy for Student Conduct Administration preferred.

### Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

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**Contact**

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