

Senior Legal Counsel, Legal
Singapore Institute of Technology

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Posted Jun. 19, 2023, set to expire Jul. 5, 2024

Job Title Senior Legal Counsel, Legal
Department Legal
Institution Singapore Institute of Technology
Singapore, , Singapore

Date Posted Jun. 19, 2023

Application Deadline Open until filled

Position Start Date Available immediately

Job Categories Other Administrative Categories

Academic Field(s) Legal

Job Website <https://careers.singaporetech.edu.sg/cw/en/job/498444/senior-legal-counsel-legal>

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Job Description

Senior Legal Counsel, Legal

Job no: 498444

Department: Legal

Contract type: Contract

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The Senior Legal Counsel is part of the Legal Division that supports SIT by dealing with all legal and contractual matters in the course of SIT's operations with a view to minimizing SIT's risk exposure. As a team, the Legal Division also provides advice on data protection/governance and manages SIT's corporate secretarial work.

Key Responsibilities

You will provide back-end support to SIT by reviewing and advising on legal and contractual matters in the course of SIT's operations, including data protection and governance matters. Your duties will include:

- a. Contract review and drafting
- b. Legal research and advice
- c. Propose and/or assess risk mitigation measures to mitigate contractual and legal risks

You may also be required to assist with corporate secretarial duties and other duties that may be assigned from time to time.

Job Requirements

- Law degree from a local university (preferred) or an SILE-approved university
- 3 to 5 years of working experience, preferably with some prior in-house experience

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Advertised: 19 Jun 2023 Singapore Standard Time

Applications close: 31 Jul 2023 Singapore Standard Time

Contact Information

Please reference Academickeys in your cover letter when applying for or inquiring about this job announcement.

Contact

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